

**Burney Water District  
Board of Director's Planning, Standards and Ordinances Standing Committee Meeting  
January 11, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Director Jim Hamlin, Britta Rogers, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** Director Hamlin called the Meeting to order at 10:12 a.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

3. **Review Sewer System Management Plan:** District Manager David Zevely summarized the Sewer System Management Plan and answered questions from the Committee Members. Committee directed David to make a revision to language on Page 6 on second sentence under District Manager to say "Staff, Union, Public Works and/or Engineering Matters." He informed the committee that this document needs to have an audit every two years and be updated every 5 years. He informed the Committee that the State has adopted another order and updated some of the requirements for this document and changes will need to be made by June 5, 2023, to include those updates. David requested that the SSMP go to the Board on January 26, 2023, for adoption then revisit this spring to make the necessary revisions.
4. **Review Appendix B Burney Water District Sanitary Sewer Overflow Emergency Response Plan of Sewer System Management Plan:** District Manager David Zevely summarized Appendix B Burney Water District Sanitary Sewer Overflow Emergency Response Plan of Sewer System Management Plan and answered questions. After adopted the district will have to make revisions due to new State Requirements which take effect in June 5, 2023.
5. **Review Water Shortage Contingency Plan Template from California Department of Water Resources:** District Manager David Zevely informed the Committee that the district is required to have a Water Shortage Contingency Plan by July 2023. The district will be utilizing the Department of Water Resources Control Board template to develop the District's Water Shortage Contingency Plan.
6. **Review Future Agenda Items and Determine Next Planning, Standards and Ordinances Standing Committee Meeting Date and Time:** Draft of Water Shortage Contingency Plan.
7. **Adjournment:** Director Hamlin called for adjournment at 11:09 a.m.

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CHAIRPERSON

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BOARD SECRETARY