

**Burney Water District  
Board of Director's Regular Meeting  
May 18, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Rodney Armstrong, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** None.

**CALL TO ORDER:** President David Barry called the Regular Meeting to order at 6:32 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

- 3A. Approve the Minutes of the April 18, 2023, Planning, Standards and Ordinances Standing Committee Meeting.**
- 3B. Approve the Minutes of the April 18, 2023, Personnel and Policies Standing Committee Meeting.**
- 3C. Approve the Minutes of the April 19, 2023, Finance Standing Committee Meeting.**
- 3D. Approve the Minutes of the April 19, 2023, Public Relations Standing Committee Meeting.**
- 3E. Approve the Minutes of the April 20, 2023, Regular Meeting.**
- 3F. Approve the Minutes of the April 27, 2023, Swimming Pool and Parks Standing Committee Meeting.**
- 3G. Approve the Minutes of the May 9, 2023, Planning, Standing and Ordinances Standing Committee Meeting.**
- 3H. Approve the Minutes of the May 9, 2023, Swimming Pool and Parks Standing Committee Meeting.**
- 3I. Approve the Minutes of the May 9, 2023, Personnel and Policies Standing Committee Meeting.**
- 3J. Financial Reports for the Month Ending November 30, 2022.**
- 3K. Financial Reports for the Month Ending December 31, 2022.**

Director Ryness made a motion Approve the Consent Calendar. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

4. **Authorize District Manager to Sign an Equipment Replacement Estimate from JWC Environmental for Muffin Monster Comminutor at the Main Lift Station:** District Manger informed the Board that the Muffin Monster is a grinder that chops and cuts large debris and wipes sent through our collection system. The Muffin Monster is at the Main Lift Station and our current one is at the end of its useful life. The Board authorized the purchase of the muffin monster comminutor last month but when ordering he found out our current electrical will not work properly so they suggested to upgrade the electrical as well which increases the cost by approximately \$7,000.00 bringing the new total to \$31,170.23. Director Hamlin made a motion to Authorize the District Manager to Sign an Equipment Replacement Estimate from JWC Environmental for Muffin Monster Comminutor at the Main Lift Station. Director Rogers seconds the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

5. **Authorize District Manager to Sign Quotes from Ferguson Waterworks for Upgraded Software and New Meter Reading Equipment:** District Manager David Zevely informed the Board that our current software and meter reading devices are no longer being supported. We are required to purchase new software and meter reading equipment. He recommended for the new meter reading equipment to purchase one large meter and one small meter. Director Ryness made a motion to Authorize District Manager to Sign Quotes from Ferguson Waterworks for Upgraded Software and New Meter Reading Equipment. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

6. **Review and Approve Sewer System Management Plan Updates:** Director Ryness made a motion to Approve Sewer System Management Plan Updates. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

7. **Review and Approve Pool Rules, Swim Attire Requirements and 2023 Schedule:** Pool Manager Stephanie McQuade summarized changes made to fees for the 2023 season and informed the Board that the Pool Rules, Swim Attire Requirement are the same as previous years. She informed the Board that there was an error to one of the dates and will make that revision. Director Rogers made a motion to approve Pool Rules, Swim Attire Requirements and 2023 Schedule with revisions. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

8. **Review and Approve Social Behavioral Policy:** Pool Manager Stephanie McQuade informed the Board that she has worked on developing this Policy with the Swimming Pool and Parks Standing Committee Members. Director Rogers made a motion to approve the Social Behavior Policy. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

9. **Discuss Possible Memorial Dedication at the Pool for Lola Harris for distinguished devotion and service to the BWD and the Raymond Berry Intermountain Community Swimming Pool:** Pool Manager Stephanie McQuade informed the Board of Lola Harris's involvement in the building and operation of the swimming pool. She put on the annual opening day event every year at the pool facility. She requested to have a memorial dedication on opening day and invite the family. She requested to dedicate the Diving Board in Memory of Lola and say "Spring into Action. A Lifetime of Dedication to the Community of Burney" and have a plaque at the pool. Friends of the Pool would like to hold opening day in memory of her every year. Director Ryness made a motion to Approve a Memorial Dedication at the Pool for Lola Harris for distinguished devotion and service to the BWD and the Raymond Berry Intermountain Community Swimming Pool. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

10. **Request Approval for Additional Field Staff Hire:** District Manager David Zevely informed the Board that there continues to be more work in the Field and requested to hire a fourth staff member for the field. Director Rogers directed District Manager Zevely to determine where the funds will come from for the additional hire and if it will be sustainable. She requested that he look into it before making a decision. Director Hamlin made a motion to Approve an Additional Field Staff Member. Director Armstrong seconded the motion.

**AYES: HAMLIN, BARRY, ROGERS, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

11. **Review Reserves Account Balances for the Month Ending April 30, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending April 30, 2023 with the Board and answered questions.

12. **Review CoBank Line of Credit Balance for the Month Ending April 30, 2023:** District Manager David Zevely summarized the CoBank Line of Credit Balance for the Month Ending April 30, 2023.

**REPORTS:**

13. **Presidents Report:** None.

14. **Director Reports / Committee Reports:** Director Fred Ryness informed the Board that he had a CSDA Meeting in Sacramento. He applied for the CEO Position for LAFCO and is

waiting to hear back. CSDA is working on getting a national organization started. Director Rogers requested to have history of the pool and Lola Harris for the newsletter.

15. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that Paige Pfadt began working at the pool and she will be the assistant manager for the season. The main pool is drained and will be making repairs this week and filling over the weekend. The pool office will be open June 5<sup>th</sup> through June 9<sup>th</sup>, 2023, from 2:00-5:00 p.m. for signups. Opening Day is scheduled for Sunday June 11, 2023, from 1:00-4:00 p.m. Have hired 9 employees for the 2023 season. Project Share will have their summer school program participating in swim lessons and open swim during the month of July for the second year now.
16. **District Manager's Report:** David Zevely Reported on the following items:
- See District Managers Report.
  - Headworks overflowing into pond one, set up trash pump to prevent any further spills and began trouble shooting. They discovered the overflow was caused by grease balls that were too large to make it through the headworks and into the oxidation ditch. They removed the grease balls and eliminated the intermittent backup that caused the headworks to overflow.
  - Received a property damage claim due to broken pipe in a house, sent to SDRMA and Legal.
17. **Review Future Agenda Items and Summarize Board Direction:** Information on Head Start's new location. Next Regular Meeting is Scheduled for Thursday, June 15, 2023, at 6:30 p.m.
18. **Adjournment:** Director Rogers moved for adjournment. Director Ryness seconded the motion. The meeting was adjourned at 8:36 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY