

**Burney Water District
Board of Director's Public Relations Standing Committee Meeting
February 15, 2023**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, David Barry, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: None.

CALL TO ORDER: Director Barry called the meeting to order at 3:33 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Review District Newsletter for First Quarter 2023:** District Manager David Zevely informed the Committee the Fourth Quarter District Newsletter will be mailed with the April 1, 2023, customer statements. For the Water section the directors requested to have information on where the water comes from, where it goes once it is pumped and information regarding the pressure zones. For sewer they requested and update on the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project – Phase 2. Would like to have an update on progress of Dog Park. For Explorers Corner – Pacific Crest Trail or Caribou Wilderness. Also, include a Meet the Board of Directors piece. Administrative Assistant Stephanie McQuade will bring a draft of the District Newsletter to the next Public Relations Standing Committee Meeting in March.
- 5. Review Future Agenda Items and Summarize Board Direction:** First Quarter Newsletter Draft. Next Public Relations Standing Committee Meeting is scheduled for March 15th, 2023, at 3:00 p.m.
- 6. Adjournment:** Director Rogers called for adjournment at 4:11 p.m.

CHAIRPERSON

BOARD SECRETARY