

MINUTES – BURNEY WATER DISTRICT
Board of Director’s Special Meeting
February 26, 2025 – 4:00 p.m.

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Rodney Armstrong, and Fred Ryness.

ABSENT: None.

STAFF: Executive Assistant / Recreation Manager, Stephanie McQuade.

CALL TO ORDER: President David Barry called the Special Meeting to order at 4:01 p.m.

2. PUBLIC SPEAKERS:

None.

BUSINESS:

3. Appeal Hearing for Mr. Tim Kersten Contesting Billing Charges: Executive Assistant / Recreation Manager Stephanie McQuade informed the Board that the appeal is contesting charges for Mr. Tim Kerstens Residential Account. Stephanie informed the Board that his last appeal was on April 18th, 2024, and she provided a summary of activities, outstanding charges associated with the appeal of his account and all correspondence. The Board reviewed all documentation prior to the meeting. She also provided the Board with District Policy 2165.8, the appeal process – 2165.8 C,v, vi, and vii:

- v. When a hearing before the Board of Directors is requested, the customer will be required to personally appear before the Board and present evidence and reasons as to why the water charges on the bill in question are not accurate. The Board shall evaluate the evidence presented by the customer, as well as the information on file with the District concerning the water charges in question (including the District Manager’s/designee’s decision) and any staff presentation, and render a decision as to the accuracy of said charges. The Board’s decision shall be final and binding.
- vi. If the Board finds that the water service charges in question are incorrect, the customer will be invoiced for the revised charges. If the revised charges remain unpaid for more than 60 calendar days, water service will be disconnected on the next regular working day after the expiration of that period.
- vii. If the water service charges in question are determined to be correct, they shall be due and payable within three business days after the decision of the Board is rendered and mailed to the customer. In the event the charges are not paid in full within 45 calendar days after the original billing date, then the District shall provide with the 10 Day Notice in accordance with Section 3 (c) above and disconnect water service to the customer’s property if the outstanding bill is not timely paid.

Tim Kersten arrived to the Burney Water District Office at 4:03 p.m. and dropped a letter off addressed to the Board but declined to attend the meeting. The Board reviewed the letter from Tim Kersten. Director Hamlin made a motion that the current balance for Mr. Kersten’s

Residential Account 04554-01 as of February 26, 2025, of \$472.52 are accurate. Director Ryness seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE

CARRIED

4. **Review Future Agenda Items and Summarize Board Direction:** Next Regular Board Meeting is scheduled for Thursday, March 20, 2025, at 6:30 p.m.
5. **Adjournment:** Director Armstrong moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 4:38 p.m..

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY