

**Burney Water District  
Board of Director's Regular Meeting  
October 19<sup>th</sup>, 2017**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Roger Borkey and District Manager Willie Rodriguez.

**ABSENT:** Directors Fred Ryness and Tanya Taylor.

**CALL TO ORDER:** President Roger Borkey called the Regular Meeting to order at 6:40 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the Finance Standing Committee Meeting of September 20<sup>th</sup>, 2017.  
(Original to be signed at meeting)**

**3B. Approval of Minutes of the Regular Meeting of September 21<sup>st</sup>, 2017.  
(Original to be signed at meeting)**

**3C. Financial Reports for the Month Ending September 30<sup>th</sup>, 2017.**

Director Hamlin noticed an error on item 3B, section 10. Director Hamlin made a motion to Approve the Consent Calendar with the corrections. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

**BUSINESS:**

- 4. Review and Approve Resolution 2017-10 Adopting a Reimbursement Resolution for the Wastewater Collection and Treatment Improvement Project:** District Manager Willie Rodriguez explained that in order to secure the funds for construction for the Wastewater Collection and Treatment Improvement Project they have a list of requirements needed from us. The funds we are receiving for this project is from a loan forgiveness program so this documentation is stating that in the event we had to pay back the funds, we could. It also states that we will perform to the contract which allows us to secure funds for our project. We are doing this documentation for a reimbursement in the event that we need to take a loan out on it because we went above the grant monies that are allowed. Director Rogers made a motion to Approve Resolution 2017-10 Adopting a Reimbursement Resolution for the Wastewater Collection and Treatment Improvement Project. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

5. **Review and Approve Resolution 2017-11 Adopting a Pledged Revenues and Fund(s) Resolution for the Wastewater Collection and Treatment Improvement Project:** District Manager Willie Rodriguez explained summarized the document and answered questions. Director Rogers made a motion to Approve Resolution 2017-11 Adopting a Pledged Revenues and Fund(s) Resolution for the Wastewater Collection and Treatment Improvement Project. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

6. **Review and Approve Resolution 2017-12 Adopting a Reimbursement Resolution for the Collection System Improvement Project:** Director Hamlin made a motion to Approve Resolution 2017-12 Adopting a Reimbursement Resolution for the Collection System Improvement Project. Director Rogers seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

7. **Review and Approve Resolution 2017-13 Adopting a Pledged Revenues and Fund(s) for the Collection System Improvement Project:** Director Hamlin made a motion to Approve Resolution 2017-13 Adopting a Pledged Revenues and Fund(s) for the Collection System Improvement Project. Director Rogers seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

8. **Review and Approve Resolution 2017-14 Adopting a Reimbursement Resolution for the Water System Improvement Project:** District Manager Willie Rodriguez summarized the resolution with the board and answered questions. Director Rogers made a motion to Approve Resolution 2017-14 Adopting a Reimbursement Resolution for the Water System Improvement Project. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

9. **Review and Approve Resolution 2017-15 Authorizing the District Manager to Sign and File a Financial Assistance Application for a Financing Agreement from the State Water Resources Control Board for the Planning, Design, and Construction of the Water System Improvement Project:** Director Hamlin made a motion to Approve Resolution 2017-15 Authorizing the District Manager to Sign and File a Financial Assistance Application for a Financing Agreement from the State Water Resources Control Board for the Planning, Design, and Construction of the Water System Improvement Project. Director Rogers seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

10. **Review and Approve Resolution 2017-16 Commending the Burney Lions Club for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Burney Civic Park:** District Manager Recommended that this item be tabled until all

Board members are in attendance so everyone can sign it. Director Rogers made a motion to table Resolution 2017-16 Commending the Burney Lions Club for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Burney Civic Park until next meeting. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

11. **Review and Approve Resolution 2017-17 Commending Burney Basin Little League for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Washburn-Bue Park:** District Manager Recommended that this item be tabled until all Board members are in attendance so everyone can sign it. Director Hamlin made a motion to table Resolution 2017-17 Commending Burney Basin Little League for Distinguished Devotion and Service to the Burney Water District for the Maintenance of the Washburn-Bue Park until next meeting. Director Rogers seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

12. **Appointment of Agency Labor Negotiator(s) for Upcoming District Manager Contract Negotiations:** Director Hamlin made a motion to appoint the Personnel Standing Committee, Fred Ryness and Britta Rogers, to be the Agency Labor Negotiators for the Upcoming District Manager Contract Negotiations. Director Borkey seconded the motion. Director Rogers abstained from the vote.

**AYES: HAMLIN, BORKEY.**

**ABSTAIN: ROGERS.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

#### **REPORTS:**

13. **Presidents Report:** None.
14. **Director Reports / Committee Reports:** Director Rogers asked for the status on our online bill pay and us taking debit and credit transactions. District Manager Willie Rodriguez informed her that we are making slow progress but are still having issues with the connections.
15. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she had received two pool donations, one from California Tribal TANF Partnership and one from Kathy Lakey and Pam Giamcomini from an Event held at the Hat Creek Hereford Ranch. She is writing thank you letters to send out.
16. **District Manager's Report:** Willie reported on the following items:
- The Financial Audit is scheduled for November 6<sup>th</sup> and 7<sup>th</sup>.
  - Received a request from the Laborers Health Trust to have an Audit, we will be working on getting the documents together that they requested.
  - Talked to a CPA in Sacramento to make changes to clean up our findings in our Audit. They are unable to do any work for this year's audit because the window of time is too small for them to do it. We will stay engaged with them so they can get an understanding of what needs to happen for next years audit and have them do the work quarterly.

- Trying to get some sludge hauled but everyone is unavailable at this time so we may have to wait until next spring. Director Borkey made some recommendations of companies that may be available to haul.
- Fixed the water leak in front of Dr. Patterson's office. We purchased a cement saw from PR Diamond and were able to use it for this job.
- Caltrans was doing work at Chevron Gas Station on the sidewalk so we may need to reset the meter boxes.
- Teichert, the company that is storing their equipment in our yard, is still working and they are getting close to completing.
- Would like to get into the Greer-Cornaz ditch to fix that pipe.

17. **Adjourn to Closed Session:** Director Borkey adjourned the meeting at 7:25 for closed session.

**Closed Session Per Section 54957.6 – Conference With Labor Negotiators.**

**Agency Negotiator(s): To Be Determined**

**Title: District Manager**

18. **Adjourn to Closed Session:**

**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**

**Title: Sibert v Burney Water District**

Director Borkey called for open session at 8:25, no reportable actions were taken.

19. **Review Future Agenda Items and Summarize Board Direction:** Resolution 2017-16, Resolution 2017-17, Better Recording System, Parks, Thank-you Letter to the S-Club, Meeting with Fred and Britta, Contact Palmer for Hauling Sludge, AB1234 Ethics Training, AB1825 Sexual Harassment Training, and Form 700.

20. **Adjournment:** Director Hamlin moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 8:45 p.m.

**AYES: HAMLIN, ROGERS, BORKEY.**

**ABSENT: RYNESS, TAYLOR.**

**CARRIED**

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CHAIRPERSON

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BOARD SECRETARY