

**Burney Water District
Board of Director's Regular Meeting
January 30th, 2020**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Ellen Songer and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: President Britta Rogers called the Regular Meeting to order at 6:37 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the December 19th, 2019 Regular Meeting. (Original to be signed at meeting)

3B. Financial Reports for the Month Ending December 31st, 2019.

Director Borkey made a motion to approve the Consent Calendar. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Review Budget vs. Actual Reports Through December 31st, 2019: District Manager Willie Rodriguez summarized the Budget vs. Actual for all three enterprises and went over where we are over budget and where adjustments need to be made.

5. Revise Fiscal Year 2019/2020 Budget: District Manager Willie Rodriguez requested to table the Revised Fiscal Year 2019/2020 Budget until next month. Director Ryness made a motion to table the Revised Fiscal Year 2019/2020 Budget. Director Songer seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

6. Review 2019 Employee/Board Expense Reimbursement Report: District Manager Willie Rodriguez summarized the 2019 Employee/Board Expense Reimbursement Report with the Board and answered questions. Director Ryness requested for the District to investigate if it is possible for him to go through the District to get his reimbursement from CSDA.

7. Review 2019 Public Water System Statistics: District Manager Willie Rodriguez summarized the 2019 Public Water System Statistics and answered questions.

8. **Review 2019 Electrical Cost per 100 Cubic Feet Pumped:** District Manager Willie Rodriguez summarized the 2019 Public Water System Statistics and answered questions.
9. **Review 2019 Groundwater Levels:** District Manager Willie Rodriguez summarized the 2019 Public Water System Statistics and answered questions.
10. **Confirm Board Member Attendance for 2020 CSDA Board Trainings:** District Manager summarized the 2020 CSDA Board Trainings and asked if anyone would be interested in any of the trainings. Director Borkey made a motion to table this item until next month. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

11. **Review and Approve Resolution 2020-01 Adopting a Reimbursement Resolution for the Water System Improvement Project:** District Manager Willie Rodriguez summarized Resolution 2020-01 Adopting a Reimbursement Resolution for the Water System Improvement Project and answered questions. Director Ryness made a motion to Approve Resolution 2020-01 Adopting a Reimbursement Resolution for the Water System Improvement Project. Director Songer seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE, SONGER-AYE.

ABSENT: NONE.

CARRIED

12. **Procedural Correction from October 23rd, 2019 Regular Meeting – Review and Approve District Manager Wage Increase of \$7,500.00 Annually:** Director Borkey made a motion to Approve District Manager Wage Increase of \$7,500.00 Annually. Director Songer seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

13. **Procedural Correction from December 19th, 2019 Regular Meeting – Review and Approve the MOU:** Director Ryness made a motion to Approve the MOU. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

14. **Review Form 700 Completion Process:** District Manager Willie Rodriguez discussed the Form 700 Completion Process and answered questions. He summarized a document called “Recommendations to CSDA Board Members Regarding Completion of Form 700”.

REPORTS:

15. **Presidents Report:** None.

16. **Director Reports / Committee Reports:** Director Ryness reported that he had a Personnel and Policies Standing Committee Meeting. He also reported that he got appointed to the Legislative Committee for the CSDA and is also serves on Member Services Committee and

the Professional Development Committee for CSDA. Director Rogers reported that they had Public Relations Standing Committee Meeting and discussed that it will be the 30th year for the Pool Facility. They are planning on talking to community members who were involved with having the facility built to get information regarding the history and then get the information out to the public.

17. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she will be taking applications for the 2020 Pool Season starting next month. Reported that she will be attending an Aquatic Facility Operator Training at the end of March.
18. **District Manager's Report:** Willie reported on the following items:
 - Had a meeting last Friday with Andrew Pellkofer who runs a company named Trail Labs where they get access to privately owned land to build walking and bike trails for communities. Garrett Costello, who lives in Burney, also attended the meeting. Regarding the Proposition 68 grant funds. We should be seeing some financial opportunities for the parks and pools in the future. Would like to see how we could improve our parks utilizing these funds. They discussed a lot and made him think of how we need to come up with a clear vision of what we want to see for the Pool and Parks in the Future.
 - Worked on section 1000 of the CSDA Sample Policy Handbook in the Personnel and Policy's Standing Committee Meeting. Will bring section 1000 to next month's meeting for adoption. Working on completing one section at a time and then take them to the Board for approval.
 - CSDA Board of Directors sent out a Call for Nominations for Seat C. Director Ryness is the incumbent for seat and is running for reelection.
 - Burney Fire Protection District has a Ballot Measure coming out, Measure B regarding and increase in taxes to help them continue to maintain and operate District facilities, vehicles and equipment. They are looking for community members who can speak in support of the measure and make statements that they can put on their website to help support it.
19. **Adjourn to Closed Session:** Adjourned at 9:20 p.m.
Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation
Title: Sibert v Burney Water District
20. **Closed Session Per Section 54956.8 – Conference with Real Property Negotiators.**
Property: Pool Property, 37461 Bailey Ave., Burney, CA 96013.
Agency Negotiator: Willie Rodriguez.
Negotiating Party: Shasta County Head Start Child Development, INC.
Under Negotiation: Price and Terms of Payment.
21. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 9:35 p.m., there were no reportable actions taken.
22. **Review Future Agenda Items and Summarize Board Direction:** Revised Fiscal Year 2019/2020 Budget, Board Member Attendance for 2020 CSDA Board Trainings, Purchasing Policy – District Managers Spending Limit, Sealed Bid for District's 2WD Backhoe, CSDA Sample Policy Handbook - Section 1000 for Board Approval, Possible Purchase of Property to the South, and Smart TV for the Board Room.

23. **Adjournment:** Director Hamlin moved for adjournment. Director Borkey seconded the motion. The meeting was adjourned at 9:54 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY