

**Burney Water District
Board of Director's Personnel and Policies Standing Committee Meeting
February 26th, 2020**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, Fred Ryness and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: Director Ryness called the Meeting to order at 10:30 a.m.

2. **PUBLIC SPEAKERS: None.**

NEW BUSINESS:

- 3. **Review Draft Administration Index – Section 2000:**** District Manager Willie Rodriguez summarized the Draft Administration Index – Section 2000 and answered questions. Section 2100 is Financial Management Policy and he recommends that the Finance Standing Committee work through that section.
- 4. **Review Draft Administration Policy Manual – Section 2200 Inventory and Property Management:**** District Manager Willie Rodriguez went over Section 2200 Inventory and Property Management and made appropriate revisions and answered questions.
- 5. **Review Future Agenda Items and Summarize Board Direction:**** Revisions to Section 2200 Inventory and Property Management, Review Section 2300 Risk Management Policy and Section 2400 Communication and Technology Policy. Next Personnel and Policies Standing Committee Meeting is scheduled for March 25th, 2020 at 10:00 a.m.
- 6. **Adjournment:**** Director Ryness called for adjournment at 11:34 a.m.

CHAIRPERSON

BOARD SECRETARY