

**Burney Water District
Board of Director's Regular Meeting
October 20, 2015**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Gary Homer, Tanya Taylor, District Manager Willie Rodriguez.

ABSENT: Directors Roger Borkey, Fred Ryness.

CALL TO ORDER: Vice President Jim Hamlin called the Regular Meeting to order at 6:37 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Regular Meeting of September 22, 2015.

3B. Approval of Minutes of the Special Meeting of September 29, 2015.

3C. Approval of Minutes of the Special Meeting of October 6, 2015.

3D. Financial Report of the Month Ending September 30, 2015.

Director Homer moved for approval of the Consent Calendar. Director Taylor seconded the motion.

AYES: HAMLIN, HOMER, TAYLOR.

ABSENT: BORKEY, RYNESS.

CARRIED

BUSINESS:

- 4. Consider Authorizing District Manager to Pay Utility Services Associates in Full for Leak Detection Services with Reimbursement to come from Integrated Regional Water Management Plan Granting Program Grant Funds:** Two years ago we were working with the Integrated Regional Water Management Plan Organization for some funding for Leak Detection Equipment that we could share with Fall River CSD and Bieber. We received the funding but found out we could not buy the equipment but could have a company come out to do the work for us. Bill Johnson, the Manager of Fall River CSD, has been the one coordinating the leak detection activities. He is not sure that Bieber will have the cash upfront to pay the leak detection company. Since it is a reimbursement program, he was wondering if we could pay their portion, as we will be reimbursed for the work done through the IRWMP grant funds. The plan is to have the leak detection company come during the evening when people won't be using much water, work through the night and finish up in the early morning. Would like the board's approval pay Utility Services Associates up front, including Bieber's portion, as we have the funds to do so. It will probably be between 45-60 days before we get reimbursed through the IRWMP grant. Director Homer moved for the District Manager to Pay

Utility Services Associates in Full for Leak Detection Services with Reimbursement to come from Integrated Regional Water Management Plan Granting Program Grant Funds. Director Taylor seconded the motion.

AYES: HAMLIN, HOMER, TAYLOR.

ABSENT: BORKEY, RYNESS.

CARRIED

5. **Review and Approve Resolution 2015-08, Authorizing the Opening of a Tri Counties Bank Account to Deposit the Funds of the USDA Loan for the Booster Station Upgrade Project:** Director Homer moved to Approve Resolution 2015-08, Authorizing the Opening of a Tri Counties Bank Account to Deposit the Funds of the USDA Loan for the Booster Station Upgrade Project. Director Taylor seconded the motion.

ROLL CALL: HAMLIN-AYE, HOMER-AYE, TAYLOR-AYE.

ABSENT: BORKEY, RYNESS.

CARRIED

6. **Review and Approve Resolution 2015-09, Authorizing Opening of a Tri Counties Bank Account as a Debt Service Reserve for the Booster Station Upgrade Project USDA Loan:** Director Homer moved to Approve Resolution 2015-09, Authorizing Opening of a Tri Counties Bank Account as a Debt Service Reserve for the Booster Station Upgrade Project USDA Loan. Director Taylor seconded the motion.

ROLL CALL: HAMLIN-AYE, HOMER-AYE, TAYLOR-AYE

ABSENT: BORKEY, RYNESS.

CARRIED

7. **Review and Approve Resolution 2015-10, Authorizing Opening of a Tri Counties Bank Account as a Separate Depreciation Reserve Account for the Booster Station Upgrade Project USDA Loan:** Director Homer moved to Approve Resolution 2015-10, Authorizing Opening of a Tri Counties Bank Account as a Separate Depreciation Reserve Account for the Booster Upgrade Project USDA Loan. Director Taylor seconded the motion.

ROLL CALL: HAMLIN-AYE, HOMER-AYE, TAYLOR-AYE.

ABSENT: BORKEY, RYNESS.

CARRIED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** None.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** None.
11. **District Manager's Report:** Willie reported on the following items:
- Talked to Sherry Quinlan, the Treasurer from Friends of the Pool and she is stepping down from her position. Planning on getting together with Lola Harris to figure out who will be taking that over.
 - Has signed Directors Roger Borkey, Gary Homer, and Fred Ryness up for Harassment Prevention Training which is good for up to two years is a requirement for board members which will be on November 17th from 10-12. Also signed Directors Jim Hamlin, Tanya Taylor, and Gary Homer up for Ethics Training which is also good for up to two years and a requirement for board members which will be on November 18th 10-12.

- Field staff has been working to get the sludge out of the lagoons and had material from 3 of the 4 ponds dried up enough so that we could move it into concrete structure drying beds at our facility. The fourth pond was half wet and half dry, so we tried to thicken it up to get it so we could move it with the loader. The sludge was too thin for this to work, so we attempted to pump it back into the lagoon. The sludge was too thick to pump, so we had to manually move it with a excavator and dump truck. We had an October 15th deadline to get the material off the ground, but were not able to meet deadline because of the complications we were having with the fourth pond. We stayed in contact with the Regional Water Board, letting them know our situation. We were able to get all of the sludge off the ground as of midday Saturday, October 17th. It is possible that we will get fined for those days that we went past the deadline. Since we still have the wheel loader, we are cleaning up and leveling the ground in the ponds. We will be starting again in May 2016 and will spread the stored sludge on the dry ponds for further drying. The deadline for removing this material will be October 15, 2016.
- The Waste Water Treatment Plant roof will be repaired by Ark Construction and Roofing out of Palo Cedro; we have some issues with the roof which we didn't realize until after the windstorm in February.
- Office staff did some website Training last week, a company out of Sacramento called Streamline is putting it together for us and we are going to start working on it. They are tied in with CSDA so they are in compliance with the transparent checklist that we are trying to complete.
- He and Willie Lyons took their wastewater exams, Willie Lyons took his Grade 1 and he took his Grade 4 and they are awaiting the outcome. If they didn't pass then they will go to Sacramento to review their exams and figure out what they need to focus on for next time.
- The electrical installation is almost complete at the Waste Water Treatment Plant for the 20 horse power aerator. Marv has been working on getting it installed. Hopefully should be complete by the end of this month.

12. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board did not go into closed session.
Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin, Fred Ryness
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
13. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** None.
14. **Review Future Agenda Items and Summarize Board Direction:** None.
15. **Adjournment:** Director Taylor moved for adjournment. Director Homer seconded the motion. The meeting was adjourned at 7:13 p.m.

AYES: HAMLIN, HOMER, TAYLOR.
ABSENT: BORKEY, RYNESS.

CARRIED


 CHAIRPERSON


 BOARD SECRETARY