

**Burney Water District
Board of Director's Regular Meeting
July 21st, 2022**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, District Manager David Zevely and Administrative Assistant/Pool Manager Stephanie McQuade.

ABSENT: Director Sarah Clark.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:34 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the June 27th, 2022 Regular Meeting.

3B. Approve the Minutes of the June 16th, 2022 Special Meeting.

3C. Approve the Minutes of the June 15th, 2022 Public Relations Standing Committee Meeting.

3D. Approve the Minutes of the June 14th, 2022 Planning Standards and Ordinances Standing Committee Meeting.

Director Ryness made a motion to Approve the Consent Calendar with Revisions. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS.

ABSENT: CLARK.

CARRIED

BUSINESS:

4. Review Reserve Account Balances for the month ending June 30th, 2022: District Manager David Zevely summarized the Reserve Account Balances and answered questions.

5. Review and Approve CoBank Line of Credit Terms: District Manager David Zevely informed the Board that Legal has been reviewing the Documents and we just received the documents, so he requests to table. District Manager requests to table. Director Ryness made a motion to table the Approval of CoBank Line of Credit Terms. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS.

ABSENT: CLARK.

TABLED

6. **Discuss Cost Associated with Legal Counsel for CoBank Line of Credit:** District Manager David Zevely informed the Board that it could cost up to \$18,000.00 for our Legal Firm to go over the line of credit documents. They just finished them up and he was informed that they didn't have to review as many documents as they thought but do not have the accurate total yet.
7. **Discuss Transition from Paper Checks to Direct Deposit for District Staff:** District Manager David Zevely informed the Board the District is planning on transitioning from employees receiving paper checks to direct deposit. Our work week may have to change so the District can go to direct deposit to allow time for payroll processing. currently working with staff to determine how to transition over to direct deposit. Will update the Board once more details are available.
9. **Review Reserves Account Balances for the month ending May 31, 2022:** District Manager David Zevely summarized the Reserve Account Balances and answered questions.
10. **Determine Date for Scheduling Special Meeting:** District Manager David Zevely informed the Board that we are trying to close loan Documents on July 27th and need all CoBank Loan documents approved and signed by Monday to close on time. He recommended to hold the Special Meeting on Monday, July 25th, 2022 at 9:30 a.m. Director Barry made a motion to schedule a Special Meeting for Monday July 25th, 2022 at 9:30 a.m. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS.

ABSENT: CLARK.

CARRIED

11. **Authorize District Staff and Board Members to Attend CSDA 2022 Annual Conference and Exhibitor Showcase for Travel and Lodging in Palm Springs August 22 – August 25, 2022:** Director Fred Ryness informed the board that he is required to attend one of these conferences every three years to keep his position on the CSDA Board. He would like to attend the CSDA 2022 Annual Conference and Exhibitor Showcase and is requesting that the District pay for travel. The Board would like him to save his receipts so he can be reimbursed for all costs. Director Rogers made a motion to Authorize Director Fred Ryness to Attend CSDA 2022 Annual Conference and Exhibitor Showcase for Travel, Lodging and Other Costs Associated. Director Barry seconded the motion. Director Ryness Abstained.

AYES: HAMLIN, ROGERS, BARRY.

ABSTAIN: RYNESS.

ABSENT: CLARK.

CARRIED

REPORTS:

12. **Presidents Report:** None.
13. **Director Reports / Committee Reports:** Director Ryness reported that he attended the LAFCO Meeting on August 4th and just finished Members Services Meeting.
17. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported they are in the middle of their third session of swim lessons. Fall River Project Share was enrolled in the second session of swim lessons and Burney Project Share is in the third session and they just finished their first week. Attendance is up for all programs

for the 2022 season. Guiton's Pool Center came out and repaired the Therapy Pool Heater. The last day of the season is scheduled for Friday September 2, 2022.

- 18. District Manager's Report:** David Zevely Reported on the following items:
- Please see District Manager Report.
- 22. Review Future Agenda Items and Summarize Board Direction:** Preliminary Budget, Washburn Avenue Road Issues, District Newsletter, CoBank Line of Credit Documents. Next Regular Meeting August 18th, 2022.
- 23. Adjournment:** Director Ryness moved for adjournment. Director Barry seconded the motion. The meeting was adjourned at 7:25 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS.
ABSENT: CLARK.

CARRIED

CHAIRPERSON

BOARD SECRETARY