

**Burney Water District
Board of Director's Regular Meeting
March 16th, 2017**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Tanya Taylor and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: President Roger Borkey called the Regular Meeting to order at 6:33 p.m.

2. PUBLIC SPEAKERS:

Ralph Freitas is not a customer of the Burney Water District but he is a resident of our community. He is running for Honorary Mayor and came to the meeting because he would like to see the parks improve for his charity. The Board informed him that the parks he is interested in improving are not owned by the Water District, but recommended he speak to Cindy Dodds regarding Bailey Park.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Finance Standing Committee Meeting of February 16th, 2017.

3B. Approval of Minutes of the Regular Meeting of February 16th, 2017.

3C. Financial Reports for the Month Ending February 28th, 2017.

Director Rogers moved for approval of the Consent Calendar. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Consider Shasta LAFCO Special District Representative Nominees: District Manager Willie Rodriguez summarized all the nominees and noted that the nomination form is due April 3rd. Director Taylor nominated Director Ryness as the Shasta LAFCO Special District Representative. Director Hamlin seconded the motion. Director Ryness abstained.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSTAIN: RYNESS.

ABSENT: NONE.

CARRIED

5. Consider CSDA Call For Nominations – Northern Network, Seat C: Director Rogers nominated Director Ryness for CSDA – Northern Network, Seat C. Director Taylor seconded the motion. Director Ryness abstained.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSTAIN: RYNESS.

ABSENT: NONE.

CARRIED

6. **Review Request of Lead Sampling for Fall River Joint Unified School District:** District Manager Willie Rodriguez summarized a letter received from the Fall River Joint Unified School District. They have requested to be sampled for lead due to the new permit requirements, so our District will be responsible for taking those samples at the our expense. We will be working with the school to figure out our next steps. As of now, it is a one-time testing but we may have to take up to 15 test. If any of the tests come back positive then they will be responsible for retesting and fixing those problems. He will report back to the Board at the next meeting on the actions that have been taken.
7. **Review SDRMA Longevity Distribution for Property/Liability, and Workers Compensation:** Special District Risk Management Authority is our insurance and they have a policy that recognizes and rewards members for being long term customers. They have a distribution of money that they credit back to us because we are long term members. We have received the compensation on both the Workers Compensation and Property/Liability.
8. **Review PACE's Proposal for Engineering Services for the Drinking Water State Revolving Fund:** District Manager Willie Rodriguez summarized that we are working with PACE Engineering on our proposal for the Proposition 1 Funding. We have already identified the projects that we would use the funding for. Those projects are straight forward and don't require much engineering. The agreement between the District and PACE is already signed so they could start working on it. Everything that we have started working on we will be able to get reimbursed for after we get funding approval. He anticipates that we should be able to start the projects sometime in 2018 or 2019 and will have five years to complete the projects.
9. **Review Amendment No. 2 to Agreement Job No. 306.29:** District Manager Willie Rodriguez went over the amendment to the existing agreement, which is to put PACE in charge of coordinating our environmental work. He summarized the agreement and all of the environmental work that has to be done. We will have to pay for this work to be done upfront but once we receive funding we should be able to get reimburse.
10. **Review LAFCO SB 1266 Enactment:** District Manager Willie Rodriguez summarized SB 1266 Enactment, a senate bill approved by the governor. LAFCO informed us that if we need to make those filings in accordance with SB 1266 Enactment they are the place to do that. Doesn't believe it applies to our District but he will check with SDRMA.
11. **FY 16/17 Budget Revisions:** District Manager Willie Rodriguez informed the Board that the Finance Standing Committee looked over and made some revisions to the Budget at their last meeting, but he was not able to make the document revisions. He requested to table items 11 and 12 until next meeting. Director Hamlin moved to table the items until next meeting. Director Ryness seconded the motion.
12. **FY 17/18 Preliminary Budget:**

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.

ABSENT: NONE.

CARRIED

REPORTS:

13. **Presidents Report:** None.
14. **Director Reports / Committee Reports:** Director Taylor reported that they had Public Relations Standing Committee meeting last night with Tara from CV Strategies about how we are going to communicate with the public and she was very happy with the meetings and Tara's ideas. They plan on doing quarterly newsletters to the public and should be getting the proposal next week.
Fred has a CSDA Professional Development meeting that he will be attending in Sacramento next week.
15. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she has submitted grants to Burney Regional for a new diving board stand and to the McConnell Fund for solar. She will be submitting a grant to Redding Rancheria in the next few weeks. She is now accepting applications for the 2017 pool season until May 31st. There will be a Water Safety Instructor Training and a Lifeguard Training scheduled at the Raymond Berry Community Pool in May. We are pushing opening day back a week because we won't have enough staff due to the school having to extend a week because of all the snow days. Coach Conley may be running for Honorary Mayor on behalf of Friends of the Pool.
16. **District Manager's Report:** Willie reported on the following items:
- He received an invitation from CSDA to do speak coaching for prospective General Managers at a workshop on March 27th called "So You Want to be a General Manager". They are asking for General Managers to speak at this and answer questions from people who would like to pursue this career. Safety Claims Education Day will be in Sacramento on March 28th, it's free to our District because we are SDRMA members.
 - Have been making lots of repairs at the WWTP due to the storm damage. Making some preparations for a shipping container to store equipment at the WWTP. Making preparations for a new RAS Pump at the Main Lift. Marv Sickler has been cleaning up some of the electrical connections at those facilities prior to the installation of the pump. Looking at prices for a 50 horse power pump to cover us when we have heavy flows.
 - Been working with the new fire chief on getting compliance space training at our facility for both of our staff.
 - Completed the interior renovations at the office and now we are working on doing spring cleaning.
 - Been parking the District vehicle across the parking lot to deter people from parking in the parking lot. LCW is creating a document to post stating that our parking lot is for customers only and no afterhours parking. Once they complete that document, it will be going to the Board for approval.
17. **Review Future Agenda Items and Summarize Board Direction:** FY 16/17 Budget Revisions, FY 17/18 Preliminary Budget.
18. **Adjournment:** Director Ryness moved for adjournment. Director Taylor seconded the motion. The meeting was adjourned at 8:34 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.
ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY