

**Burney Water District
Board of Director's Regular Meeting
May 19th, 2016**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Tanya Taylor, District Manager Willie Rodriguez.

ABSENT: Director Fred Ryness.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:34 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of the Swimming Pool Oversight Committee Meeting of April 13th, 2016.

3B. Approval of the Public Relations Standing Committee Meeting of April 14th, 2016.

3C. Approval of the Finance Standing Committee Meeting of April 20th, 2016.

**3D. Approval of Minutes of the Regular Meeting of April 21st, 2016.
(Original to be signed at meeting)**

3E. Financial Reports of the Month Ending April 30th, 2016.

Director Borkey noted that on item 3A, he was listed as being absent to the Swimming Pool Oversight Committee Meeting, he was asked to be removed because he is not a member of that committee and to add Director Ryness instead. Director Borkey moved for approval of the Consent Calendar with the corrections to item 3A. Director Taylor seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSENT: RYNESS.

CARRIED

BUSINESS:

- 4. Hear Public Testimony Regarding the Proposed Increase in the Monthly Pool Maintenance Fees from \$5.00 to \$6.00 Per Recommendation of the Pool Oversight Committee:** As part of the Measure B rate hearing process we noticed this meeting in both local newspapers and posted it in three different locations and given our customers at least 15 days' notice that we are considering an increase in our monthly pool maintenance fees. Members from the Swimming Pool Oversight Committee and from the Friends of the Pool came in support of the \$1.00 increase. District Manager Willie Rodriguez and the Board Members explained the need for the rate increase. Public hearing closed.

5. **Consider Resolution 2016-04, Revising the Monthly Pool Maintenance Fees from \$5.00 to \$6.00 Per Recommendation of the Pool Oversight Committee:** Director Borkey moved to approve Resolution 2016-04, Revising the Monthly Pool Maintenance Fees from \$5.00 to \$6.00 Per Recommendation of the Pool Oversight Committee. Director Taylor seconded the motion.

**ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE,
TAYLOR-AYE.**

ABSENT: RYNESS.

CARRIED

6. **Consider Burney Water District Fact Sheet for Presidential General Election November 8, 2016; Review/Revise Pertinent Facts and Authorize Board President or Board Secretary to Sign on Behalf of the Board of Directors:** Director Borkey moved for the Board President or Board Secretary to Sign the Burney Water District Fact Sheet for Presidential General Election November 8, 2016; Review/Revise Pertinent Facts on Behalf of the Board of Directors. Director Rogers seconded.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSENT: RYNESS.

CARRIED

7. **Consider Resolution 2016-05, Ordering Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order:** The Board has to by Resolution order the election to be consolidated with the election that the County is having with the General Election. District Manager Willie Rodriguez summarized Resolution 2016-05 and discussed how we put the notices out. Director Borkey Moved to approve Resolution 2016-05, Ordering Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order. Director Rogers seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, TAYLOR-AYE.

ABSENT: RYNESS.

CARRIED

8. **Consider CSDA Proposed Bylaws Amendment:** District Manager Willie Rodriguez summarized the CSDA Proposed Bylaws Amendment. Director Taylor moved to approve the CSDA Proposed Bylaws Amendment. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSENT: RYNESS.

CARRIED

9. **Consider Shasta LAFCO Special District Representative Nominees:** District Manager Willie Rodriguez summarized what all Candidates are involved in and a little about their background. District Manager Willie Rodriguez recommends that the Board picks be nominees that are also in the water business. Director Borkey moved to Nominate Brenda Haynes, James L. Smith, and Irwin Fust. Director Taylor seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSENT: RYNESS.

CARRIED

10. **Review Shasta LAFCO Proposed Fiscal Year 2016-2017 Shasta LAFCO Budget:** District Manager Willie Rodriguez summarized Shasta LAFCOs Proposed Fiscal Year 2016-2017

Budget and went over changes in the budget compared to past years. He also summarized how much we have paid in fees over the past few years and stated that the cities, counties, and special districts each pay 1/3 of the revenue for Shasta LAFCO.

11. **Discuss Field Personnel Addition:** District Manager Willie Rodriguez has not yet looked at where we sit with overtime verses adding an additional Field Staff member. He informed the board that most of the overtime expenses are because we have to test every day at the treatment plant so most of the overtime on weekends is due to that. It would benefit the district if we brought on additional staff seasonally so we would be able to replace pipe and get some bigger projects done. Director Borkey would like District Manager Willie Rodriguez to look into seeing if we have enough work to hire a full time position in the Field and see what it would do to our budget. He would like to have a Special Finance meeting to look at the numbers so if we are able to we can adjust the budget and start the hiring process.

REPORTS:

12. **Presidents Report:** None.
13. **Director Reports / Committee Reports:** None.
14. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported they completed their interviews for the 2016 pool season, and invited 3 new candidates to attend the Lifeguarding Course. She went through a recertification course for Lifeguarding/First Aid/CPR/AED at the Redding Aquatic Center in Redding on April 30th and May 1st. Working on getting the facility ready for the schools to come over prior to opening. Been meeting with Friends of the Pool to plan opening day. Did not get awarded the grant from the McConnell fund but still waiting to hear back from Redding Rancheria and Sierra Health Foundation. We had Hat Creek Construction come to repair our parking lot and Don Johnson from DJ's Plumbing re-plumb our showers so they are all functioning now and our customers are now able to adjust the temperature to what they want.
15. **District Manager's Report:** Willie reported on the following items:
 - Awarded scholarship to attend the GM Leadership Summit. This is the second or third time he has been awarded the scholarship through Wells Fargo.
 - Our fleet vehicles are in Redding and they went to Sign-A-Rama and got the Burney Water District logos on the doors and some additional information on the back. Should be able to get them into by June 10th after they get all the lights and radios put on them.
 - Been working on the Reportable Waste Discharge for the Waste Water Treatment Facility. The State asked us to revise it and that requires making a reportable waste discharge document. We have sent some samples in recently testing of areas to see if the sludge is contaminating the ground or surface water supply. PACE Engineering is working getting this document together as well, the deadline is July 1st. We may have additional work after we send this information to the State.
 - Continuing to work to get application in for the Planning Grant funds though Prop 1 on the water side.
 - Revising out Sanitary Sewer Master Plan which is a document required by the State, it's for making sure that we reduce or minimize the overflow out of our wastewater system.
 - Moving sludge at the Waste Water Treatment Facility, moved sludge this week from the cement area back to the drying beds, have two beds available for dredging. We need to wash the liner so we can inspect and make plans to have the liner relined. Probably will run

new material over the old. Mike has been putting lots of hours in to get this done. More sludge removal requires more cost but we are dealing with less and less each year.

- Mike Skelly went to the CWRA Expo and he took our water down to enter into the Best Water in the West Contest and we got into the top 3.

16. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board went into closed session at 8:09 p.m.
Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin, Fred Ryness
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
17. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 8:46 p.m., there were no reportable actions taken.
18. **Review Future Agenda Items and Summarize Board Direction:** Change the Water Ordinance about Irrigation to eliminate the watering day's restrictions, Additional Personnel, Billing, Electronic Payment, and Parking in the Parking Lot after hours.
19. **Adjournment:** Director Borkey moved for adjournment. Director Taylor seconded the motion. The meeting was adjourned at 8:56 p.m.

AYES: HAMLIN, ROGERS, BORKEY, TAYLOR.

ABSENT: RYNESS.

CARRIED


CHAIRPERSON


BOARD SECRETARY