



Shasta Regional  
COMMUNITY FOUNDATION®  
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RECEIVED MAR 31 2017

March 28, 2017

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Mr. William Rodriguez, District Manager  
Burney Water District  
20222 Hudson Street  
Burney, CA 96013

Dear Willie:

I am pleased to inform you the Board of Directors of Shasta Regional Community Foundation has approved a grant from the Burney Regional Community Fund.

This letter constitutes our grant contract so please read it carefully, sign, and return to us. We recommend you make a copy of both pages of the contract for your records.

The undersigned hereby agrees to the following grant conditions:

1. *To use the funds only for the designated purpose as described in the grant application and not for any other purpose without the Foundation's prior written approval. A request for re-direction of any grants funds must be submitted to the Foundation in writing and approval is subject to the Foundation's sole discretion. Please use the grant number in all correspondence.*
2. *To notify the Foundation immediately of any change in (a) Grantee's legal or tax status, (b) Grantee's executive or key staff responsible for achieving the grant purposes, and (c) Grantee's ability to expend the grant for the intended purpose.*
3. *To maintain books and records adequate to demonstrate that the grant funds were used for the purpose for which the grant is made, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended.*
4. *To give the Foundation reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.*
5. *To return to the Foundation any unexpended funds or any portion of the grant that is not used for the purposes specified herein.*
6. *To allow the Foundation to review and approve the content of any proposed publicity concerning this grant prior to its release and to recognize the Foundation in all publicity materials related to the funded project or program. **Please identify this grant in the following way in any listing or publication of donors: Burney Regional Community Fund of the Shasta Regional Community Foundation.***
7. *To allow the Foundation to include information about this grant in the Foundation's marketing materials. This includes the amount and purpose of the grant, any photographs you have provided, your logo or trademark, and other information and materials about your organization and its activities.*
8. *To submit a written report summarizing the project promptly following the end of the period during which you are to use all grant funds. You may find our grant report form at [www.shastarcf.org/grants](http://www.shastarcf.org/grants)*

1335 Arboretum Drive, Suite B • Redding, Ca 96003

Shasta Phone 530.244.1219 • Siskiyou Phone 530.925.3313 • Fax 530.244.0905 • Email [info@shastarcf.org](mailto:info@shastarcf.org) • [www.shastarcf.org](http://www.shastarcf.org)



Confirmed in Compliance with National Standards for U.S. Community Foundations.

**Grant Information**

Organization:	Burney Water District
Grant No.:	20170458
Foundation Fund:	Burney Regional Community Fund
Amount:	\$7,500.00
Grant Purpose:	To purchase and install a new diving board stand
Grant Award Date:	03/27/2017
Grant Period End/Reporting Due:	on or before 03/28/2018

The Foundation reserves the right to discontinue, modify or withhold any payments under this grant award or to require a total or partial refund of any grant funds if, in the Foundation’s sole discretion, such action is necessary: (a) because you have not fully complied with the terms and conditions of this grant; (b) to protect the purpose and objectives of the grant or any other charitable activities of the Foundation; or (c) to comply with the requirements of any law or regulation applicable to you, the Foundation, or this grant.

To indicate acceptance of the foregoing terms and conditions, have an appropriate officer of your organization sign this letter and return it to the Foundation. Funds will not be released prior to the receipt of this agreement.

We are delighted to offer this support and look forward to working with you during the course of the grant. Thank you for the good work you do in our community.

Sincerely,

Amanda Hutchings  
Program Officer

Accepted on behalf of: Burney Water District

By \_\_\_\_\_ Print Name \_\_\_\_\_

Title \_\_\_\_\_ Dated \_\_\_\_\_