

**Burney Water District
Board of Director's Public Relations Standing Committee Meeting
January 21, 2026**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors David Barry. Britta Rogers.

ABSENT: None.

STAFF: District Manager David Zevely and Executive Assistant / Recreation Manager Stephanie McQuade.

CALL TO ORDER: Director Barry called the meeting to order at 4:16 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Review District Newsletter for Fourth Quarter 2025:** Executive Assistant / Recreation Manager Stephanie McQuade presented the committee with two separate newsletters to choose from. The only difference is under the Sewer information column, option 1 is information regarding Fats, Oils and Grease, option 2 is information regarding flushable and non-flushable items. Committee directed District Staff to bring the Option 1 Newsletter discussing Fats, Oils, and Grease to the Board for approval.
- 4. Review Future Agenda Items and Summarize Board Direction:** First Quarter 2026 Newsletter, Lead Service Line Inventory Public Notice, Fire Safe Council regarding Fire Protection on District Property above Wells to clean up Vegetation. Next Public Relations Standing Committee Meeting is scheduled for December 17, 2025, at 4:00 p.m.
- 5. Adjournment:** Director Barry called for adjournment at 4:55 p.m.

CHAIRPERSON

BOARD SECRETARY