

**Burney Water District
Board of Director's Finance Standing Committee Meeting
September 18th, 2019**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Director Ellen Songer, Roger Borkey and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: Director Borkey called the meeting to order at 1:10 p.m.

2. PUBLIC SPEAKERS:

None.

NEW BUSINESS:

- 3. Discuss Financial Reports Ending 08/31/19:** District Manager Willie Rodriguez summarized the Financial Reports for the month of August 2019 and answered questions.
- 4. Discuss Budget vs. Actual for August 2019:** District Manager Willie Rodriguez summarized the Budget vs. Actual report for August 2019 and answered questions. They reviewed areas where the budget may need to be revised.
- 5. Review Burney Water District FY 1718 Third-Party Financial Audit – Singleton Auman:** District Manager Willie Rodriguez summarized the Burney Water District FY 1718 Third-Party Financial Audit and answered questions. He reported that this is the first audit in at least ten years that all three enterprises came out money ahead. Willie is going to contact Teresa from the school to see who closes their books every year.
- 6. Discuss Possible Lease Terms for Shasta County Head Start Child Development, INC.:** District Manager Willie Rodriguez discussed the draft lease and Head Start proposed a monthly lease amount of \$500.00 per month.
- 7. Discuss CalTRUST for Investment of District Funds:** District Manager Willie Rodriguez still has no information on CalTRUST and requested to table this item until next month.
- 8. Review Park Revenue vs. Expenses:** District Manager Willie Rodriguez summarized the Park Revenue vs. Expenses and answered questions. Contact the school district to see if we can contract with them to mow the parks.
- 9. Review Pool Solar Data:** District Manager Willie Rodriguez summarized the pool solar data and informed the committee that we will receive our first “true up” bill in October to see how we did for the year.
- 10. Review Fiscal Year 18/19 Pool Revenues vs Expenses:** District Manager Willie Rodriguez summarized the Fiscal Year 18/19 Pool Revenues vs Expenses and answered questions. Need to look into Master Planning for the Pool and try to find additional energy efficient options to try to help save more money.

11. **Review Future Agenda Items and Summarize Board Direction:** CalTRUST, Purchasing Policy, New Contract for District Manager, Report on CPA / Closing Books for 2019/2020.
12. **Adjournment:** Director Borkey called for adjournment at 3:57 p.m.

CHAIRPERSON

BOARD SECRETARY