

**Burney Water District  
Board of Director's Regular Meeting  
June 15, 2023**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, David Barry, Rodney Armstrong, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** Director Fred Ryness.

**CALL TO ORDER:** President David Barry called the Regular Meeting to order at 6:31 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. Consent Calendar:**

**3A. Approve the Minutes of the May 17, 2023, Finance Standing Committee Meeting.**

**3B. Approve the Minutes of the May 17, 2023, Public Relations Standing Committee Meeting.**

**3C. Approve the Minutes of the May 18, 2023, Regular Meeting.**

**3K. Financial Reports for the Month Ending January 31, 2023.**

Director Hamlin made a motion Approve the Consent Calendar. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.**

**ABSENT: RYNESS.**

**CARRIED**

**BUSINESS:**

**4. Public Hearing for Water Shortage Contingency Plan: District Manager David Zevely requested to table this item.**

**5. Review and Approve a Water Shortage Contingency Pan for the Burney Water District:** District Manager David Zevely requested to table this item and requested to schedule a Special Meeting for Wednesday, June 28, 2023 at 2:00 p.m. Director Hamlin made a motion to table this item and to schedule a Special Meeting for Wednesday, June 28, 2023 at 2:00 p.m. Director Armstrong seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.**

**ABSENT: RYNESS.**

**TABLED**

6. **Review and Approve the Recommendation of Award Letter from Jessica Chandler with PACE Engineering for Washburn Bue Dog Park to Award Ray Excavating and Grading Inc. with a Bid of \$142,808.00:** District Manager David Zevely went over the Bids with the Board and answered questions. Director Armstrong made a motion to approve the recommendation of Award Letter from Jessica Chandler with PACE Engineering for Washburn Bue Dog Park to Award Ray Excavating and Grading Inc. with a Bid of \$142,808.00.

**AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.**

**ABSENT: RYNESS.**

**CARRIED**

7. **Authorize District Manager and Board Chairperson to Sign the Notice of Award for the Washburn Bue Dog Park:** Director Armstrong made a motion to authorize District Manager and Board Chairperson to Sign the Notice of Award for the Washburn Bue Dog Park. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, ARMSTRONG.**

**ABSENT: RYNESS.**

**CARRIED**

**Director Ryness Arrived at 7:05 p.m.**

8. **Review and Approve the Fiscal Year 2023 / 2024 Preliminary Budget:** District Manager David Zevely summarized the Fiscal Year 2023 / 2024 Preliminary Budget with the Board and answered questions. Director Ryness made a motion to approve the Fiscal Year 2023 / 2024 Preliminary Budget. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

9. **Authorize District Manager and Board President or Vice President to sign Deed Restriction of Civic Park for California Department of Parks and Recreation Grant Funding for Civic Park Improvement Project:** Director Armstrong made a motion to Authorize District Manager and Board President or Vice President to sign Deed Restriction of Civic Park for California Department of Parks and Recreation Grant Funding for Civic Park Improvement Project. Director Ryness seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

10. **Authorize District Manager to Sign General Engineering Services Agreement Job No. 306.46 for Fiscal Year 23 / 24:** Director Hamlin made a motion to Authorize District Manager to Sign General Engineering Services Agreement Job No. 306.46 for Fiscal Year 23 / 24. Director Ryness seconded the motion.

**AYES: HAMLIN, BARRY, ROGERS, RYNESS, ARMSTRONG.**

**ABSENT: NONE.**

**CARRIED**

11. **Review Reserves Account Balances for the Month Ending May 31, 2023:** District Manager David Zevely summarized the Reserves Account Balances for the Month Ending May 31, 2023 with the Board and answered questions.

12. **Review CoBank Line of Credit Balance for the Month Ending May 31, 2023:** District Manager David Zevely did not have the information because we were waiting for clarification from CoBank for a charge that we did not recognize. Will review this item at the Special Meeting of July 28, 2023.

**REPORTS:**

13. **Presidents Report:** None.
14. **Director Reports / Committee Reports:** Director Fred Ryness informed the Board that he had a CSDA Meeting in Sacramento. He applied for the CEO Position for LAFCO and is waiting to hear back. CSDA is working on getting a national organization started. Director Rogers requested to have history of the pool and Lola Harris for the newsletter.
15. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that Lifeguard Training was June 3<sup>rd</sup> and 4<sup>th</sup>, everyone passed and there will be three new hires for the 2023 season. The school held their end of the year parties at the pool the last week of school and we had our office open for sign-ups that week. Opening day was held on Sunday, June 11, 2023 and they had a great turnout. Had to close 45 minutes early due to thunderstorms. The Kiddy Pool pump went out and a new pump was ordered and is scheduled to be installed over the weekend. Guitons is scheduled to be at the pool on June 23, 2023, to make repairs the Main Pool heater and install the LED Pool Lights. The Rock wall arrived and will be installed within a week or two. Special Ed will begin swim lessons the First session then Project Share Burney and Fall River will be attended session two and three.
16. **District Manager's Report:** David Zevely Reported on the following items:
- See District Managers Report.
  - Certified two SSO's on CIWQS for 1-gallon and 3-gallon spills at a sewer cleanout on Main Street and Trinity Street, respectively. Also, submit a draft report for a 5-gallon spill on Gunsmith Way.
  - Settled and closed a water damage claim with a customer.
  - Paid a customer claim caused by a pressure regulator valve failure in the water distribution system.
17. **Review Future Agenda Items and Summarize Board Direction:** Special Meeting Wednesday, June 28, 2023 at 2:00 p.m. Water Shortage Contingency Plan, CoBank Line of Credit. Next Regular Meeting is Scheduled for Thursday, July 20, 2023, at 6:30 p.m.
18. **Adjournment:** Director Ryness moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 8:30 p.m.

**AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.**  
**ABSENT: NONE.**

**CARRIED**

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CHAIRPERSON

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BOARD SECRETARY