

RECEIVED AUG 28 2018



MEMORANDUM

CLERK OF THE BOARD OF SUPERVISORS
A DIVISION OF THE ADMINISTRATIVE OFFICE
LAWRENCE G. LEES, CEO/CLERK OF THE BOARD
Mary Williams, Chief Deputy Clerk of the Board

1450 COURT STREET, SUITE 308B
REDDING, CALIFORNIA 96001-1673
VOICE (530) 225-5550
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To: Burney Water District
From: Clerk of the Board's Office
Date: August 27, 2018
Subject: 2018 Biennial Notice for Conflict of interest Codes

The State of California's Political Reform Act requires special districts, school districts, and charter schools to review its Conflict of Interest Code biennially. No later than October 1 of each even-numbered year, each agency must submit a notice to their county's board of supervisors, indicating whether or not an amendment is necessary.

Our office has not received the Biennial Notice that was mailed to you. The due date is October 1, 2018.

The enclosed 2018 Local Biennial Notice form must be returned to the Board of Supervisors no later than October 1, 2018.

The current Conflict of Interest Code was approved by the Board of Supervisors and adopted by Resolution No. 2015-057 on 05/02/2015.

Please let our office know if you are unable to locate your COI Code and we will be happy to forward the one for you in our files.

Thank you for your anticipated cooperation.

Enclosure

2018 Local Agency Biennial Notice

Name of Agency: Burney Water District

Mailing Address: 20222 Hudson Street, Burney, CA 96013

Contact Person: William M. Rodriguez Phone No. (530) 335-3582

Email: districtmanager@burneywater.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.