MINUTES – BURNEY WATER DISTRICT
Board of Director's Regular Meeting
August 20, 2026 – 6:30 p.m.

ITEM

1. **CALL TO ORDER AND ROLL CALL**

PRESENT: Directors Britta Rogers, Jim Hamlin, David Barry, Fred Ryness and Rodney Armstrong.

ABSENT: None.

STAFF: District Manager David Zevely and Executive Assistant / Recreation Manager Stephanie McQuade.

CALL TO ORDER: President David Barry called the Regular Meeting to order at 6:32 p.m.

2. **PUBLIC SPEAKERS:**

None.

3. **Consent Calendar:**

3A. **Approve the Minutes of the July 15, 2026, Finance Standing Committee Meeting.**

3B. **Approve the Minutes of the July 15, 2026, Public Relations Standing Committee Meeting.**

3C. **Approve the Minutes of the July 16, 2026, Regular Board Meeting.**

3D. **Financial Reports for the Month Ending July 31, 2026.**

Director Rogers asked why July's financials showed a deficit of $69,000. District Manager David Zevely answered questions with the Board: Commercial water income was $20,000 less than the month before. Also, the swimming pool purchased a new pump for about $14,000 and swimming pool labor was over $30,000. Director Barry mentioned the swimming pool income is accrued throughout the year and open for business only about three months of the year. So there should be a recovery after the pool season is over.
Director Ryness made a motion to approve the Consent Calendar. Director Armstrong seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.
ABSENT: NONE. **CARRIED**

BUSINESS:

4. **Review Reserves Account Balances for the month ending July 31, 2026:** The Board reviewed and discussed the Reserves Account Balance for the month ending July 31, 2026

5. **CalTrust Investment Funds Presentation:** District Manager David Zevely requested to table this item until next month; The presenter had a scheduling conflict.

REPORTS:

6. **Presidents Report:** None.

7. **Director Reports / Committee Reports:** Director Ryness reported on LAFCO.

8. **Executive Assistant / Recreation Manager:** Stephanie McQuade reported on the following items:
   - Group Swim lessons are completed as of August 6th and Private Lessons were completed as of August 13th.
   - Several employees have finished for the year, have about 6 employees left that are in high school and playing sports so I am working around their schedules.
   - The only programs that we still have are lap swim, water fitness and open swim.
   - Anticipated closing date is scheduled for Friday, September 4, 2026. Should be completed with winterizing by September 9th, 2026.

9. **District Manager's Report:** David Zevely reported on the following items:
   - SnL Contractors started work on the Water System Improvement Project. A subcontractor the SnL are cleaning, repairing and coating the Timber tank. Because the coating requires a specific temperature range for application, the contractor has to vary work hours and this unusual schedule has been challenging for the neighboring residents. The tank rehabilitation is progressing, and the subcontractors are working steadily to complete the Timber Ridge tank work.
   - Field Staff repaired leak on Juniper.
   - Field Staff repaired a sewer lateral on Oakview, the boring company may have caused a collapse in that pipe. When exposed the communication lines they pulled through were two or three feet above the sewer lateral and pushed rocks down which may have collapsed the pipe.
   - Cody Martin passed and received his backflow certification. Manager Zevely also attended the same course and passed for recertification of his backflow tester certification.
   - Pit River Health Services continues their expansion. As of this month, they are coordinating with the District to construct water lines for the expansion. PACE Engineering will be observing their work as part of the District's will-serve requirements.

10. **Review Future Agenda Items and Summarize Board Direction**: Items discussed for the next meeting were Conflict of Interest Code, Cell Tower Lease, and CalTRUST Investment Funds Presentation. Next Regular Meeting is Scheduled for Thursday, September 17, 2026, at 6:30 p.m.

11. **Adjournment:** Director Ryness moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:03 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.
ABSENT: NONE. **CARRIED**

CHAIRPERSON

BOARD SECRETARY