

**Burney Water District
Board of Director's Regular Meeting
April 21st, 2022**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Sarah Clark, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

ABSENT: None.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:32 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

- 3A. Approve the Minutes of the April 12th, 2022 Personnel and Policies Standing Committee Meeting.**
- 3B. Approve the Minutes of the April 12th, 2022 Planning, Standards and Ordinances Standing Committee Meeting.**
- 3C. Approve the Minutes of the April 1st, 2022 Special Meeting.**
- 3D. Approve the Minutes of the March 24th, 2022 Swimming Pool and Parks Standing Committee Meeting.**
- 3E. Approve the Minutes of the March 17th, 2022 Regular Meeting.**
- 3F. Approve the Minutes of the March 16th, 2022 Finance Standing Committee Meeting.**
- 3G. Approve the Minutes of the March 16th, 2022 Public Relations Standing Committee Meeting.**

Director Ryness made a motion to Approve the Consent Calendar with Revisions. Director Barry seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

BUSINESS:

- 4. Presentation of the Burney Water District FY 20/21 Third-Party Financial Audit – Singleton Auman:** District Manager David Zevely informed the Board that Clay Singleton was unable to attend tonight's meeting to present the FY 20/21 Financial Audit and requested to present at the May 19th, 2022 Regular Board Meeting. Director Ryness made a motion to

table the Presentation of the Burney Water District FY 20/21 Third-Party Financial Audit – Singleton Auman. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

TABLED

5. **Review and Approve the Recommendation of Award Letter from Laurie McCollum with PACE Engineering for Water Meter Replacement Project – Phase 1:** Laurie McCollum with PACE Engineering informed the Board that the District received three bids for the Water Meter Replacement Project – Phase 1. Whitehawk Construction was the low bidder, their bid was within requirements. Laurie recommended awarding the bid to Whitehawk Construction and informed the Board that they have worked with them on other projects in the past. We anticipated being over budget significantly and the bid came in under budget including everything. Director Ryness made a motion to Award the Water Meter Replacement Project – Phase 1 to Whitehawk Construction. Director Clark second the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

6. **Authorize District Manager and Board Chairperson to Sign the Notice of Award for the Water Meter Replacement Project – Phase 1:** Director Barry made a motion to Authorize District Manager and Board Chairperson to Sign the Notice of Award for the Water Meter Replacement Project – Phase 1. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS, BARRY, CLARK.

ABSENT: NONE.

CARRIED

7. **Authorize District Manager to Sign Amendment No. 2 Engineering Services Agreement Job No. 306.42 to Increase Consultant’s Compensation by \$10,000.00:** District Manager informed the Board that we are getting close to spending limit and are currently at \$50,000.00 and would like to increase to \$60,000.00. Dave answered questions from the Board on the increase of costs for the Engineering Fees and informed them that we may not even utilized the funds. The General Engineering costs are not related to grant projects, this year they have been related to our SCADA System, Head Start, TESLA Battery Project, Burney Commons and various other things. We do get reimbursed for some of these costs depending on if we are doing it for someone to have service with us, if not then it is a direct cost to the District. Director Barry made a motion to Authorize District Manager, David Zevely, to Sign Amendment No. 2 Engineering Services Agreement Job No. 306.42 to Increase Consultant’s Compensation by \$10,000.00. Director Clark seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.

ABSENT: NONE.

CARRIED

8. **Discuss Interim Financing Options for Wastewater Treatment Plant Improvement Project and Collection System Improvement Project – Phase 2:** District Manager David Zevely informed the Board that Tri Counties Bank and CSDA (First Foundations) have both withdrawn their offer. Matt Howard with Tri Counties Bank is going to contact USDA to see if they can create a proposal for the District. CoBank’s proposal is still available. He informed the Board he would continue to look for different lenders. Director Barry would recommend that the District continue with CoBank because their proposal looks good and its becoming time sensitive.

9. **Review and Approve Resolution 2022-02 Authorizing Opening of a CoBank Interim Financing Revolving Line of Credit for gap/interim Financing for Capital Expenditures for the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project Phase 2:** Director Ryness made a motion to Approve Resolution 2022-02 Authorizing Opening of a CoBank Interim Financing Revolving Line of Credit for gap/interim Financing for Capital Expenditures for the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project – Phase 2. Director Barry seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BARRY-AYE, RYNESS-AYE, CLARK-AYE.

ABSENT: NONE.

CARRIED

10. **Discuss CalPERS Liability Funding Options:** District Manager David Zevely and Office Clerk II Amanda Rogers attended a zoom meeting with Jasper Jacobs regarding CalPERS Liability Funding Options. David Zevely summarized the presentation and informed the Board that he was going to have Jasper Jacobs attend the next meeting with this presentation. Director Ryness directed David Zevely to investigate Teamster's for the District.

REPORTS:

11. **Presidents Report:** None.
12. **Director Reports / Committee Reports:** Director Ryness reported that he attended CSDA meeting in Sacramento, and it was Neil McCormick 20th year anniversary there and had a party. Went to Anderson to the City Chambers Council to attend the LAFCO Meeting and provided an update on the Meeting.
13. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she was informed that the District was awarded \$7,500.00 through Burney Regional Community Fund for LED Lighting in the Pool, should hear if we will be awarded through the Redding Rancheria Community Fund and McConnel Fund within the next month. Received several applications for Lifeguard and WSI positions for the 2022 Pool season and began interviewing candidates on April 21st, 2022. Have been working with the school on scheduling end of the year parties. Opening Day is scheduled for Sunday, June 12th from 1-4, Friends of the Pool will be hosting opening day with games, prizes and watermelon, admission is free that day. Dave and I will be going to Redding on April 26th to pick up a pump and dry pool chemicals. Will be draining the Pool next week and Tony Pellegrino will be repairing the pool tiles on the Therapy and Main pool and repair the plaster on the Kiddy pool. Preparing for the 2022 season by going through inventory and getting ready to place orders.
14. **District Manager's Report:** David Zevely Reported on the following items:
- Please see District Manager Report.
 - Talked to Valerie Rasmussen, Regulator for State Water Resources Control Board and Area Engineer for our Wastewater Treatment Plant. Discussed why the District has been testing for phosphorus and determined it was not necessary to include total phosphorus in the monthly Wastewater Treatment Plant testing.
 - February samples were within permit limits.

- Burney BioEnergy requested a will-serve letter from the District. This is to provide water and sewer service for a proposed cogeneration facility on Black Ranch Road. We are in the process of responding to them about will-serve requirements. As part of the Waste Discharge Requirements for the District Wastewater Treatment Plant the State Water Resources Control Board requires industrial dischargers submit documents as part of an approval/review process.
- There were three (3) category 3 sanitary sewer overflows in March that were reported to the State using an online portal. The State reporting portal is the California Water Integrated Water Quality System (CWICS).
- Field staff trained on how to estimate sewer spill volumes using the Orange County Sewer Spill Estimation Guide.
- A member of Burney Little League informed the District that they had a cleanup day and cleaned dog poop, trash, hypodermic needles off the baseball field at Washburn-Bue Park. They requested to repair the fences and lock up the fields because they were very concerned about the participants safety. The requests were approved by the District Manager.

- 15. Review Future Agenda Items and Summarize Board Direction:** Update from Doug Lindgren regarding Power Generation Plant, Fiscal Year 2020/2021 Audit Presentation, Fiscal Year 2021/2022 Budget Revisions, Use of Head Start Lease Funds for Parks and Workforce Planning, update on CoBank, CalPERS Liability Funding Presentations. Next Regular Meeting May 19th, 2022.
- 16. Adjournment:** Director Clark moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:51 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, CLARK.
ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY