

MINUTES – BURNEY WATER DISTRICT
Board of Director’s Regular Meeting
March 20, 2025 – 6:30 p.m.

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, David Barry, Fred Ryness and Rodney Armstrong.

ABSENT: Director Britta Rogers.

STAFF: Executive Assistant / Recreation Manager, Stephanie McQuade.

CALL TO ORDER: President David Barry called the Regular Meeting to order at 6:32 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the February 19, 2025, Finance Standing Committee Meeting.

3B. Approve the Minutes of the February 19, 2025, Public Relations Standing Committee Meeting.

3C. Approve the Minutes of the February 20, 2025, Regular Board Meeting.

3D. Approve the Minutes of the February 26, 2025, Special Board Meeting.

3D. Financial Reports for the Month Ending January 31, 2025.

Executive Assistant / Recreational Manager Stephanie McQuade found an error on item 3C. Item 19 on Future Agenda items it stated next regular meeting was February but should have started March. Director Ryness made a motion to approve the Consent Calendar with revisions to Item 3C. Director Armstrong seconded the motion.

AYES: HAMLIN, BARRY, RYNESS, ARMSTRONG.

ABSENT: ROGERS.

CARRIED

BUSINESS:

4. Update from Dough Lindgren regarding Power Generation Plant: Doug Lindgren informed the Board that their new company name for their Bio Energy Plant is Albion Energy. Their goal is to be able to offer the District clean energy that is more cost effective than PG&E. They have acquired their Air Permit with Shasta County and working on revising some of their other Permits. They would provide a direct wire to the Wastewater Treatment Plant to provide power and would not use a transmission line. He requested the last 3 years of power usage at the Wastewater Treatment Plant and inquired about property lines at the Main Lift

Station. They hope to break ground in 2026. He hopes to have a proposal to the District with what he can offer in the next several months.

5. **Presentation of the Burney Water District FY 2324 Third-Party Financial Audit – Singleton Auman:** Clay Singleton Presented the Burney Water District FY 23/24 Third-Party Financial Audit to the Board and answered questions.
6. **Presentation by Nick Votaw on Verizon Vertical Bridge’s Lease Interest on Property Owned by the Burney Water District:** Nick Votaw with Assurance Development informed that Board that they are interested in leasing property owned by the District for the purpose of installing a wireless telecommunications facility (cell-site). They have been looking at Washburn-Bue Park. The District inquired if they would be interested in installing the cell tower at a different location but still on District Property. Nick informed the Board they would investigate it, the next steps moving forward are to review the draft lease and determine the location for the cell-site.
7. **Review Reserves Account Balances for the month ending February 28, 2025:** Executive Assistant / Recreation Manager Stephanie McQuade summarized the Reserves Account Balances for the Month Ending February 28, 2025, with the Board and answered questions.

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Fred Ryness reported on CSDA and LAFCO.
10. **Executive Assistant / Recreation Manager:** Stephanie McQuade reported on the following items:
 - The Civic Park Improvement Project is out to bid, the bid advertisement was in two issues of the Intermountain News. Bid opening is scheduled for April 3, 2025, at 2:00 p.m. at PACE Engineering in Redding.
 - On March 13, 2025, she attended the Burney Lions Club meeting to inform them of the grant project at the Civic Park and addressed their concerns since they currently maintain the Park.
 - Working with PACE on the following projects: Water System Improvement Project, ARPA Meter Replacement Project, Headworks Project and Civic Park Improvement Project.
 - As of March 4, 2025, David Zevely is no longer the Chief Plant Operator at the Wastewater Treatment Plant.
 - Cody Martin will be taking his Grade III Wastewater exam in May.
 - Currently accepting applications for the Pool facility.
 - This summer Project Share will be attending swimming lessons and open swim for Burney, Fall River, and Montgomery Creek.
 - Special Meeting regarding is scheduled regarding contracting a Chief Plant Operator and Assurance Development for Verizon/Vertical Bridge Cell Tower Lease for Thursday, March 27, 2025, at 5:30 p.m. at the Burney Water District Board Room.
 - Form 700 must be completed by April 1st, 2025, for all Board Members and Secretary.
11. **District Manager’s Report:** None.

12. **Adjourn to Closed Session:** President Barry adjourned the meeting to Closed Session at 9:00 p.m.
- 12.A **Closed Session Per Section 54956.9(d)(1) – Update from Legal Counsel – Existing Litigation.**
Name of Case: Kira Bamford et al v. Burney Water District
Superior Court of the State of California, County of Shasta
Case No. 204809
- 12.B **Closed Session Per Section 54957 Public Employment – District Manager**
Closed Session Pursuant to Government Code Section 54957.6 – Conference With Labor Negotiators.
Agency Negotiators: Stephanie McQuade, Jim Hamlin, Britta Rogers, David Barry, Fred Ryness, Rodney Armstrong.
Unrepresented employee: District Manager
13. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** The meeting was Reconvened at 9:09 p.m. No reportable actions were taken.
14. **Review Future Agenda Items and Summarize Board Direction:** Schedule Special Meeting on March 27, 2025, at 5:30 p.m. regarding contracting a Chief Plant Operator and Assurance Development for Verizon/Vertical Bridge Cell Tower Lease, 2024 Public Water Systems Statistics. Next Regular Meeting is Scheduled for Thursday, April 17, 2025, at 6:30 p.m.
15. **Adjournment:** Director Ryness moved for adjournment. Director Armstrong seconded the motion. The meeting was adjourned at 9:13 p.m.

AYES: HAMLIN, BARRY, RYNESS, ARMSTRONG.
ABSENT: ROGERS.

CARRIED

CHAIRPERSON

BOARD SECRETARY