

MINUTES – BURNEY WATER DISTRICT
Board of Director's Regular Meeting
June 18, 2026 – 6:30 p.m.

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Britta Rogers, Jim Hamlin, David Barry, Fred Ryness and Rodney Armstrong.

ABSENT: None.

STAFF: District Manager David Zevely and Executive Assistant / Recreation Manager Stephanie McQuade.

CALL TO ORDER: President David Barry called the Regular Meeting to order at 6:32 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the May 20, 2026, Finance Standing Committee Meeting.

3B. Approve the Minutes of the May 20, 2026, Public Relations Standing Committee Meeting.

3C. Approve the Minutes of the May 21, 2026, Regular Board Meeting.

3D. Financial Reports for the Month Ending May 31, 2026.

Director Ryness made a motion to approve the Consent Calendar. Director Armstrong seconded the motion.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Review Revised Burney Water District Debt Management Policy: District Manager David Zevely informed the Board that the current Debt Management Policy for the District needed to be revised due to the interim Financing through Tri Counties Bank. He summarized the changes made and answered questions.

5. Review and Adopt Resolution 2026-04. Resolution of the Board of Directors of the Burney Water District Approving a Revised Debt Management Policy and Authorizing Certain Other Actions: Director Rogers made a motion to Adopt Resolution 2026-04 Resolution of the Board of Directors of the Burney Water Approving a Revised Debt Management Policy and Authorizing Certain Other Actions. Director Hamlin seconded the motion.

ROLL CALL: ROGERS, BARRY, HAMLIN, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

6. **Review and Adopt Resolution 2026-05. A Resolution of the Board of Directors of the Burney Water District Providing for the Borrowing of Funds in Anticipation of the Receipt of State Grants and Authorizing the Issuance and Sale of Grant Anticipation Note for the Water System Improvement Project:** District Manager David Zevely informed the Board that this Resolution provides authorization to allow District Manager to move forward on the line of credit. Director Ryness made a motion to Adopt Resolution 2026-05, A Resolution of the Board of Directors of the Burney Water District Providing for the Borrowing of Funds in Anticipation of the Receipt of State Grants and Authorizing the Issuance and Sale of Grant Anticipation Note for the Water System Improvement Project. Director Hamlin seconded the motion.

ROLL CALL: ROGERS, BARRY, HAMLIN, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

7. **Renew Services Agreement with Russell Roberts Backflow as the District Cross Connection Control Specialist and include Backflow Testing Option:** District Manager David Zevely informed the Board that we currently have a Services Agreement with Russell Roberts Backflow to be the District's Cross Connection Control Specialist. The only change to this renewal is to include the option for him to test the Backflow Devices within our system. Director Hamlin made a motion to Renew the Services Agreement with Russell Roberts Backflow as the District Cross Connection Control Specialist and include Backflow Testing Option. Director Rogers seconded the motion.

ROLL CALL: ROGERS, BARRY, HAMLIN, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

8. **Review Reserves Account Balances for the month ending May 31, 2026:** The Board reviewed and discussed the Reserves Account Balance for the month ending May 31, 2026

REPORTS:

9. **Presidents Report:** None.
10. **Director Reports / Committee Reports:** Director Ryness reported on LAFCO.
11. **Executive Assistant / Recreation Manager:** Stephanie McQuade reported on the following items:
- Two of the three new hires passed the lifeguard training.
 - Due to repairs needing to be made to the Main Pool Filters, we had to cancel the end of the year pool parties for the schools and push back opening day.
 - Pool opened on Monday June 15th, 2026.
 - First session of Swim Lessons began on Monday June 15th, 2026.
 - Montgomery Creek is currently attending Swim Lessons beginning June 15 to June 25th, 2026. Fall River and Burney will be attending in July for two weeks each site.
12. **District Manager's Report:** David Zevely reported on the following items:
- June 1st, a boring contractor punched a hole in a 10-inch water main on Carberry Street. District staff repaired the water main. Spoke with the State Regulator regarding the leak repair and how the District alerted customers. District office staff used One-Call System to

alert customers. The Contractor claimed that the USA water utility marks were off. That same night Well 6 did not start due to an electrical problem. Called in Quick Silver Electric to troubleshoot and Quicksilver Electric solved the problem.

- Repaired a leak on Cypress Avenue.
- Repaired a leak on Marquette Street.
- Kudos to District new Field Staff for their involvement in the repairs.
- Have been doing routine operations. Wastewater Treatment Plant is running very well.
- Organizing and Painting the Map Room in the Shop.
- Submitted the required Board elections information to Shasta County Elections yesterday.

13. Review Future Agenda Items and Summarize Board Direction: Fiscal Year 2026 / 2027 Budget, Conflict of Interest Code, District Newsletter. Next Regular Meeting is Scheduled for Thursday, July 16, 2026, at 6:30 p.m.

14. Adjournment: Director Ryness moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:21 p.m.

AYES: HAMLIN, ROGERS, BARRY, RYNESS, ARMSTRONG.

ABSENT: NONE.

CARRIED

CHAIRPERSON

BOARD SECRETARY