

**Burney Water District
Board of Director's Regular Meeting
December 17, 2015**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Gary Homer, Roger Borkey, Fred Ryness, District Manager Willie Rodriguez.

ABSENT: Director Tanya Taylor.

CALL TO ORDER: President Fred Ryness called the Regular Meeting to order at 6:35 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Regular Meeting of November 19, 2015.

3B. Financial Report of the Month Ending November 30, 2015.

Director Borkey moved for approval of the Consent Calendar. Director Homer seconded the motion.

AYES: HAMLIN, HOMER, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

BUSINESS:

4. DETERMINE BOARD ORGANIZATION FOR 2016 CALENDAR YEAR

4A. Election of President (Board Policy 5010.5):

4B. Election of Vice President (Board Policy 5010.5):

4C. Consider Revising Board Policy Standing Committees:

4D. Appointment of Standing Committee (Board Policy)

i. Planning Committee:

ii. Personnel Committee:

iii. Finance Committee:

iv. Public Relations Committee:

v. Swimming Pool Oversight Committee:

District Manager Willie Rodriguez would like to have this item tabled until next meeting due to receiving a letter from Gary Homer whom is going to be resigning from the board as of January 1st, 2016. Director Borkey moved to table the Board Organization for 2016 Calendar Year until next meeting. Director Hamlin seconded the motion.

AYES: HAMLIN, HOMER, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

5. **Discuss 2015-2016 Shasta County Grand Jury Request – Burney Water District Investigation on Districts Responses to Previous Grand Jury Requests:** Received a letter from Shasta County Grand Jury and this year they are looking into the activities that Districts have taken with regards to previous Grand Jury Recommendations. They are looking for agenda packets, meeting minutes, and any information on our conversations around “Board Meetings – 101” from 2010, “Financial Solvency of Local Swimming Pool” in 2011, and “Open and Transparent Government” in 2012. Most of the discussions with the board in regard to these items were in District Manager Willie Rodriguez’s District Manager Report, only one of these items was on the agenda for discussion. We will be sending all of the documents that we have to the Grand Jury, and for what we don’t have we will explain that the items were not put on the agenda but were discussed with all the members. So it seems like they would like to have all of these items on the agenda for discussion so we will have the documentation for these requests and it will cover ourselves for future references.

REPORTS:

6. **Presidents Report:** Fred Ryness has Harassment Prevention Training on the 12th of January.
7. **Director Reports / Committee Reports:** None.
8. **Pool Manager’s Report / Friends of the Pool Committee Report:** None.
9. **District Manager’s Report:** Willie reported on the following items:
- We still have one member that will need to complete Ethics Training which we have on demand until the end of January for free for the district so we will try to get that done and Fred Ryness will have his harassment Prevention Training on January 12th.
 - Had a pressure transducer failure at Ivan Marks Tank, we have been running in manual mode. Have ordered two replacements so we will be able to keep a spare one on hand; the manifold froze which is why it has failed.
 - Field staff installed a 20 horsepower aerator in the oxidation ditch. The measured dissolved oxygen level in the ditch has risen which is a good thing; it should decrease the amount of sludge building up in the lagoon.
 - Had a Hazardous Material Business Plan inspection on Thursday, December 10th from Shasta County Environmental Health. We have been changing oil at our shop and the Waste Water Treatment Facility and during those oil changes the way we have been handling the material is not up to their standards and the used oil is considered a hazardous waste so we will have to do some things to get an EPA number for both facilities so that we can have someone come take the used oil. We will be doing some in-house changes so that we will be doing things up to their standards. We have a 30 day requirement to get rid of the used oil that we have on site and then we have until late February to get the rest of the items completed.
 - Had the roof replaced at the Waste Water Treatment Facility by Ark Design.
 - We received our final leak detection report from Utility Services Associates. They did a leak detection survey of our water lines and they found an estimated 16 gallons per minute of leakage which are from around 11 leaks. Fall River reported 26 gallons per minute of leakage from there system. We will be getting together with Bill Johnson from Fall River CSD to see how much grant money is remaining to fix our leaks and split it up between our three Districts.
 - Been working with PACE to create a will serve letter for the Highmark Company, they are the ones that own the land between Burney and Johnson Park to the East of the Community

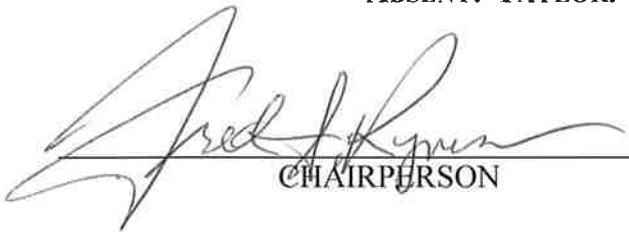
Center. We have been waiting on them to specify what they intend to do with the parcel so what they came up with for us was a motel with 40 units but could extend to 100 units, thirty thousand square foot grocery store, five thousand square foot auto part store and a ten thousand square foot retail store and a residential subdivision with 100 family units. The issue is getting the sewage to the main lift station and we gave them three options on how they might be able to get that done so if they do try to proceed those options will be brought to the board for approval.

10. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board went into closed session at 7:18 p.m.
Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin, Fred Ryness
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185
11. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 7:51 p.m., there were no reportable actions taken.
12. **Review Future Agenda Items and Summarize Board Direction:** Try to schedule a special meeting sometime around January 4th through 8th to accept Gary's resignation.
13. **Adjournment:** Director Hamlin moved for adjournment. Director Homer seconded the motion. The meeting was adjourned at 7:54 p.m.


AYES: HAMLIN, HOMER, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED



CHAIRPERSON



BOARD SECRETARY