

**Burney Water District
Board of Director's Regular Meeting
May 18th, 2017**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Tanya Taylor and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: President Roger Borkey called the Regular Meeting to order at 6:38 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Regular Meeting of March 16th, 2017.

3B. Approval of Minutes of the Finance Standing Committee Meeting of April 19th, 2017.

3C. Approval of Minutes of the Regular Meeting of April 20th, 2017.

3D. Financial Reports for the Month Ending April 30th, 2017.

Director Ryness moved to approve the Consent Calendar. Director Rogers seconded the motion. Director Hamlin pointed out a spelling error on item 3C, item number 14. Director Ryness amended the original motion to correct item 3C, item number 14 and then moved to approve the Consent Calendar with the revisions. Director Taylor seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.

ABSENT: NONE.

CARRIED

BUSINESS:

4. Presentation of Burney Water District FY 1415 Third-Party Financial Audit – Singleton Auman: District Manager Willie Rodriguez summarized the FY 1415 Third-Party Financial Audit and answered questions. They discussed on how to correct all of the findings in the Audit and have monthly reporting on all of the corrections that have been made.

5. Presentation of Burney Water District FY 1516 Third-Party Financial Audit – Singleton Auman: District Manager Willie Rodriguez summarized the FY 1516 Third-Party Financial Audit and answered questions.

The board took a recess at 7:20. Meeting resumed at 7:53.

6. **Review and Approve FY 16/17 Budget Revisions:** District Manager Willie Rodriguez requested to table this item until the next meeting. Director Ryness made a motion to table the FY 16/17 Budget Revisions until next meeting. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.
ABSENT: NONE.

CARRIED

7. **Review and Approve FY 17/18 Preliminary Budget:** District Manager Willie Rodriguez requested to table this item until the next meeting. Director Hamlin moved to table the FY 17/18 Preliminary Budget. Director Taylor seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.
ABSENT: NONE.

CARRIED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported that he attended a CSDA Meeting and he is scheduled to go to Legislative Days in Sacramento.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she is working on getting the facility ready for the 2017 season. The kiddy pool has been partially repaired, Guitons came out and has re-plumbed the kiddy pool pump room and installed the new filter. He explained why the pump and the filter kept breaking last year. He said that it was because chlorinator was placed in front the pump and filter and so it was making everything brittle. The chlorinator needs to be installed after the pump and filter so when the chlorinated water enters the pump and filter it should be diluted and cause no damage. He did not have all the parts to make those changes, so he has ordered the parts and will be back to fix everything. The main pool is filled and heated to temperature. The new staff will be completing their trainings for this season within the next two weeks. The pool office will be open starting May 30th from 10 a.m. to 2 p.m. and the elementary school will be coming starting on the 30th for their end of the year parties. Opening day will be on June 11th from 1-4. Working on getting the facility ready for the 2017 season.
11. **District Manager's Report:** Willie reported on the following items:
- Guiton's came out to fix the kiddy pool and check on the heater for the main pool. They also took a look at the roof solar and gave us some ideas.
 - We received a notification from SDRMA that they received all the papers for Jim Hamlin for the board seat and we are waiting for the ballots to come out and it should be on the next agenda.
 - May 15th was the opening day of sludge season. We started moving the sludge to see what the moisture content was and it is dryer than originally thought. We are going to be dividing it up into 4 groups to get it dryer. By doing this, it should help us be able to load and haul it easier. We have a new waste discharge requirement permit from the state so there are some changes on our procedures and reporting.
 - Met with Mike Babajan from Fall River Joint Unified School District and we will be taking 17 samples for lead. They can do up to five tests for each site and all the samples will be taken to Basic Labs for testing. The tests will to be taken first thing in the morning from faucets that have not been used since the prior day. Once we have the analysis, we have

two days to get the papers back to the school and if any results come back positive we will need to retest.

- Willie Lyons and Keith Moore both passed their Grade 1 Wastewater Operator test. We are now working on paperwork to reinstate Willie as an OIT, he only needs 800 more hours before getting his certification and Keith still needs 1800 hours.
- Mike attended California Rural Water Association Conference in Tahoe and got some units in. He also brought some water and entered it into the Best Water in the West contest and we didn't place this year.
- Did a walk through at the Waste Water Treatment Facility with Tom Warnock and Laurie McCollum from PACE. They are getting ready to write the final report for the Prop 1 Grant money on the sewer side. We don't plan on being into construction until 2018.
- Need to schedule a special meeting to do a facility tour of all of our facilities.
- The Tubit Logging crew hit our eight inch water mains where it crosses the Greer-Cornaz Irrigation Canal. They didn't call in a USA prior to doing all the work.

12. **Review Future Agenda Items and Summarize Board Direction:** Monthly Reporting on Auditing Corrections, PG&E Water Solar Grants, CPA Discussions around putting together a New Contract, Terminals and Cash Receipts, Policy for Authorizing Expenses, Final Budget Revisions, and Preliminary Budget.

13. **Adjournment:** Director Hamlin moved for adjournment. Director Taylor seconded the motion. The meeting was adjourned at 8:36 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.

ABSENT: NONE.

CARRIED



CHAIRPERSON



BOARD SECRETARY