

**Burney Water District  
Board of Director's Finance Standing Committee Meeting  
April 18<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Roger Borkey, and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** Director Borkey called the Meeting to order at 2:10 p.m.

**2. PUBLIC SPEAKERS:**

None.

**NEW BUSINESS:**

- 3. Discuss Financial Reports Ending 03/31/18:** District Manager Willie Rodriguez summarized the Financial Reports and answered questions. He is in contact with David Becker and waiting to get our questions answers around Capital Expense. Our plan is to have him close our books out this fiscal year to present to the Auditors to help clean up some of the findings. Committee directed Willie to see if we could fund and complete the meter replacement project through Integrated Regional Water Management Grant Program.
- 4. Discuss Budget vs. Actual for March 2018:** District Manager Willie Rodriguez summarized the Budget vs. Actual and answered questions. Committee directed Willie to make some adjustments to the budget and look into why we went over budget in areas.
- 5. Review Engagement Letter Dated February 26, 2018 from Singleton Auman PC for Annual Third-Party Audit of District Financial Statements Through Fiscal Year 2018-2020. (Staff Recommendation: Agree to and Sign Engagement Letter):** District Manager Willie Rodriguez summarized the engagement letter from Singleton Auman PC with the Committee and answered questions.
- 6. Review FY1617 Burney Water District Audit Draft:** District Manager Willie Rodriguez summarized the FY 1617 Burney Water District Audit Draft with the Committee and answered questions.
- 7. Discuss SDLF High Performing District Checklist:** District Manager Willie Rodriguez requested to table this item until next meeting.
- 8. Review Future Agenda Items and Summarize Board Direction:** PG&E Cost per 100 CF, IRWMP – Meter Project, Make Budget Adjustments and next Finance Meeting on May 17<sup>th</sup>, 2018.
- 9. Adjournment:** Director Borkey called for adjournment at 5:15 p.m.