

**Burney Water District  
Board of Director's Regular Meeting  
March 21<sup>st</sup>, 2019**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Ellen Songer and District Manager Willie Rodriguez.

**ABSENT:** None.

**CALL TO ORDER:** President Jim Hamlin called the Regular Meeting to order at 6:32 p.m.

**2. PUBLIC SPEAKERS:**

Lola Harris reported that \$539.00 was given to the District from Soroptimist from the "pocket change" fundraiser for the park facilities.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the March 13<sup>th</sup>, 2019 Planning Standing Committee Meeting. (Original to be signed at meeting)**

**3B. Approval of Minutes of the February 27<sup>th</sup>, 2019 Personnel and Policies Standing Committee Meeting. (Original to be signed at meeting)**

**3C. Approval of Minutes of the February 25<sup>th</sup>, 2019 Public Relations Standing Committee Meeting. (Original to be signed at meeting)**

**3D. Approval of Minutes of the February 21<sup>st</sup>, 2019 Regular Meeting. (Original to be signed at meeting)**

**3E. Approval of Minutes of the February 20<sup>th</sup>, 2019 Finance Standing Committee Meeting. (Original to be signed at meeting)**

**3F. Financial Reports for the Month Ending February 28<sup>th</sup>, 2018.**

Director Borkey made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.**

**ABSENT: NONE.**

**CARRIED**

**BUSINESS:**

- 4. Review and Approve Resolution 2019-03 Nominating Jim Hamlin as a Candidate for Election to the Special District Risk Management Authority Board of Directors:** Director Ryness made a motion to Approve Resolution 2019-03 Nominating Jim Hamlin as a Candidate for Election to the Special District Risk Management Authority Board of Directors. Director Songer seconded the motion.

**ROLL CALL: ROGERS, BORKEY, RYNESS, SONGER.**

**ABSTAIN: HAMLIN.**

**ABSENT: NONE.**

**CARRIED**

5. **Review State Water Resources Control Board Division of Drinking Water Violation of Title 22, Lead and Copper Regulations Issued to the Burney Water District (System No. 4510003):** District Manager Willie Rodriguez summarized the Violation of Title 22 with the Board. We thought these samples needed to be taken every three years but it is actually an annual requirement. We took the samples after we realized it was an annual test that needed to be taken but we were still in violation because they require these tests to be taken during the summer months. We will not get any fines because of this but just need to make sure we take the samples annually during the required months.
6. **Review Draft Land Lease Agreement Between Burney Water District and Shasta County Head Start Child Development, INC.:** District Manager Willie Rodriguez summarized the Draft Land Lease Agreement Between Burney Water District and Shasta County Head Start Child Development, Inc. They are interested in leasing the unused lot on the pool property that sits east of the pool. They received grant funding to change their location and they believe that it is the best location for them to move because of the low traffic and close proximity to the schools. Dennis Timothy from SDRMA reviewed the draft and said it looked good. We need to look at the coverage limits to see if they are adequate or not. Board directed Willie to check with the School District to see how much they charge Shasta College for their lease agreement, check adequate insurance limits, determine a lease amount, and to require them to do some landscaping to keep the dirt and debris down.
7. **Determine Board Interest in Leasing District Property to Shasta County Head Start Childhood Development, INC. for Relocation of their Johnson Park Childhood Education Facility:** Director Ryness made a motion to Lease the District Property to Shasta County Head Start Childhood Development, INC. for Relocation of their Johnson Park Childhood Education Facility. Director Songer seconded the motion.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.**

**ABSENT: NONE.**

**CARRIED**

8. **Determine Board Interest of Consolidation of Local Park Facilities Under Burney Water District Authority:** District Manager Willie Rodriguez discussed that during the community parks meetings they discussed all park facilities in our Community. We believe the school district no longer has any interest in their property that is to the west of the pool facility which is the Little League field, skate park and first five park. Willie is interested in the District taking over that property, as well as the property where the old railroad building is where the trail head for the Great Shasta Rail Trail begins. The main issue with it is that we have no funding coming in for our parks and we cannot take over other property until we come up with a plan to get funding to maintain our park facilities. The board likes the idea but because we do not have any funding they directed Willie to wait to see what happens with those properties and wait to see if we get any funding opportunity that would make it possible for us to take them over. and the school district no longer has any interest in owning their property west of the pool.
9. **Confirm Board Member Attendance for 2019 CSDA Board Trainings:** Director Rogers confirmed that she will attend the 2019 Spring Education Day in Sacramento on Tuesday,

March 26<sup>th</sup>, Directors Borkey and Hamlin confirmed their attendance for Board Members Best Practices in Corning on Thursday, March 28<sup>th</sup> and Director Ryness confirmed his interest in attending Legislative Days in Sacramento on May 21<sup>st</sup>-22<sup>nd</sup> depending on if he can take those days off from work. District Manager Willie Rodriguez confirmed that he will be providing transportation to Sacramento on Tuesday, March 26<sup>th</sup> and he will confirm with Director Borkey and Hamlin on Friday, March 22<sup>nd</sup> if he is able to attend Board Member Best Practices on Thursday, March 28<sup>th</sup>.

**REPORTS:**

10. **Presidents Report:** None.
11. **Director Reports / Committee Reports:** Director Fred Ryness reported that he has a CSDA meeting next week in Sacramento.
12. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she opened the Lifeguard/WSI positions for the 2019 pool season in early March and will do the hiring process in April. She applied for two grants through Burney Regional Community Fund for a Portable Aquatic Lift and through the McConnell Fund for a Climbing Wall. She has one more grant application due at the end of March for Redding Rancheria. She is planning on having the lifeguard training the first weekend in June and opening day is set for June 9<sup>th</sup> this year.
13. **District Manager's Report:** Willie reported on the following items:
  - Have had some software issues, customers who have signed up for electronic bill pay are still receiving paper statements so we have been working with BillMaster to resolve the issue. Once it gets resolved it should cut back on our postage.
  - Field staff has been working on painting the inside of the Waste Water Treatment Facility.
  - Have had several sewer backups on Mt. View and Toronto, we believe it is caused by roots and a pipe is possibly collapsed due to the roots. We are now monitoring weekly to prevent sewer backups.
  - Have been in contact with Rural Community Assistance Corporation (RCAC), the State provides them funds to provide assistance to rural water and wastewater communities. We have been working with them on procedural things. California Rural Water Association (CRWA) also received some of those funds from the State and we are going to get in contact with them to do help us with additional procedural items that RCAC isn't working on.
  - We are preparing on installing water and sewer lines into Washburn-Bue snack shack for a spring project to upgrade our parks.
  - Had a Labor Negotiations Meeting.
14. **Adjourn to Closed Session:** The Board went into closed session at 8:41.  
**Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**
15. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**  
**Agency Negotiators:** Willie Rodriguez, Britta Rogers and Fred Ryness.  
**Employee Organization:** Burney Classified Employees Association (BCEA) & Laborers

Local 185.

16. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 9:10 p.m., there were no reportable actions taken.
17. **Review Future Agenda Items and Summarize Board Direction:** Participate in Parks Committee Activities and Prepare Washburn Park, Follow up on Items for Lease Agreement, Determine Attendance for Board Member Best Practices and next regular meeting scheduled for April 18<sup>th</sup>, 2019 at 6:30 p.m.
18. **Adjournment:** Director Ryness made a motion for adjournment. Director Songer seconded the motion. The meeting was adjourned at 9:13 p.m.

**AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.**

**ABSENT: NONE.**

**CARRIED**

  
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CHAIRPERSON

  
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BOARD SECRETARY