

**Burney Water District  
Board of Director's Regular Meeting  
January 18<sup>th</sup>, 2018**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Fred Ryness and District Manager Willie Rodriguez.

**ABSENT:** Directors Roger Borkey and Tanya Taylor.

**CALL TO ORDER:** Vice President Fred Ryness called the Regular Meeting to order at 6:37 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of Minutes of the Finance Standing Committee Meeting of November 15<sup>th</sup>, 2017.  
(Original to be signed at meeting)**

**3B. Approval of Minutes of the Regular Meeting of November 16<sup>th</sup>, 2017.  
(Original to be signed at meeting)**

**3C. Approval of Minutes of the Special Meeting of December 19<sup>th</sup>, 2017.**

**3D. Approval of Minutes of the Finance Standing Committee Meeting of December 20<sup>th</sup>, 2017.**

**3E. Finance Reports for the Month Ending November 30<sup>th</sup>, 2017.**

**3C. Financial Reports for the Month Ending December 31<sup>st</sup>, 2017.**

Director Hamlin made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

**BUSINESS:**

**4. Determine Board Organization for 2018 Calendar Year:** Director Hamlin made a recommendation to table the Board Organization for 2018 Calendar Year until next meeting. Director Rogers seconded the motion.

**4A. Election of President (Board Policy 5010.5)**

**4B. Election of Vice President (Board Policy 5010.5)**

**4C. Consider Revising Board Policy Standing Committees**

- i. **Planning Committee – Planning, Standards & Ordinances Committee**
  - ii. **Personnel Committee – Personnel and Policies Committee**
- 4D. **Appointment of Standing Committees (Board Policy)**
- i. **Planning Committee**
  - ii. **Personnel Committee**
  - iii. **Finance Committee**
  - iv. **Public Relations Committee**
  - v. **Swimming Pool Oversight Committee**

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

5. **Review and Approve Resolution 2018-01 Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for said Certain Individuals while Providing their Services:** District Manager Willie Rodriguez shared with the board that this is a recommendation from SDRMA to make sure certain individuals are covered when they are doing business for the District. Director Rogers made a motion to check the first two boxes on the resolution and approve Resolution 2018-01 Declaring that Governing Body Members and Volunteers Shall be Deemed to be Employees of the District for the Purpose of Providing Workers' Compensation Coverage for said Certain Individuals while Providing their Services. Director Hamlin seconded the motion.

**ROLL CALL: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

6. **Review and Approve Adjustments for FY 1718 Budget:** District Manager Willie Rodriguez summarized the changes made to the budget by the recommendations at the Finance Standing Committee. They made these adjustments based off of the half year budget and they may have some more adjustments as it get closer to the end of the fiscal year. Director Hamlin made a motion to Approve Adjustments for FY 1718 Budget. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

7. **Schedule Standing Committee Meetings:** Director Rogers made a motion to table scheduling the standing committee meetings until next meeting. Hamlin seconded.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

**REPORTS:**

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported about the Annual Conference that he attended in Monterey. He will be attending a CSDA meeting in Sacramento on January 19<sup>th</sup>, 2018.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she successfully attended a Lifeguarding Instructor In-Water Update

Course in Antioch. She has also several other trainings she will be attending in the spring. She is currently working on grants for the pool that she will submit in March of 2018.

11. **District Manager's Report:** Willie reported on the following items:
- The District has had some compliance issues with water and sewer. In December our water sample station was frozen so we pulled our sample from a nearby hose bib. This sample failed due to presence of total coliform. We had to take additional samples, and had a second total coliform present result from a different hose bib. More than two positives in a month is a technical violation. We may have to put a public notice out stating that we were not in compliance. We also had some trouble with our sewer compliance in December. We have a new WDR permit with new regulations that we are trying to comply with. We did not meet the BOD and total nitrate removal limits in December. We just got a new water resource control engineer, so we are waiting to see what happens now that we were not in compliance. Our new water resource control engineer would like us to do additional testing on the monitoring well that the Hathaway's used to own and would like us to start monitoring the groundwater levels.
  - During the Finance Meeting they looked at the Deed for Washburn-Bue Park to see what would happen if we didn't use the parks as directed when we received the property. Because the organization that donated the land has now dissolved, it looks as if we would still have ownership of the land. They discussed revising our maintenance agreement to cover how we expect the parks to be maintained and what is required by our insurance. They also discussed writing a grant to the McConnell Fund.
12. **Adjourn to Closed Session:** Director Ryness adjourned the meeting at 7:34 for closed session. **Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**  
**Title: Sibert v Burney Water District**
- Director Ryness called for open session at 7:53, no reportable actions were taken.
13. **Review Future Agenda Items and Summarize Board Direction:** Board organization for 2018 calendar year and schedule standing committee meetings.
14. **Adjournment:** Director Rogers moved for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 7:54 p.m.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**



CHAIRPERSON



BOARD SECRETARY