

**Burney Water District  
Board of Director's Special Meeting  
January 6<sup>th</sup>, 2022**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Dave Barry, Sarah Clark, District Manager David Zevely and Administrative Assistant Stephanie McQuade.

**ABSENT:** Director Fred Ryness.

**CALL TO ORDER:** President Jim Hamlin called the Special Meeting to order at 6:30 p.m.

**2. PUBLIC SPEAKERS:**

None.

**BUSINESS:**

**3. Discuss Financing Options for Wastewater Treatment Plant Improvement Project and Collection System Improvement Project – Phase 2:** District Manager David Zevely informed the Board that the Wastewater Treatment Plant Improvement Projects Base Bid Cost will be \$4,600,000.00 to \$5,400,000.00 and with the Base Bid plus Additive Alternates the Cost goes up to \$7,500,000.00 to \$9,200,000.00. The Collection System Improvement Project – Phase 2 Base Bid Cost will be \$900,000.00 to \$1,200,000.00 and with the Base Bid plus Additive Alternate \$1,400,000.00 to \$1,700,000.00. Due to the costs of these projects the District needs to make a decision on how to pay the contractors. Laurie from PACE gave us the options listed below:

- Option 1 – Amend the current contract documents to indicate the contractor shall not anticipate monthly payment for up to 90 days (the time it takes to get the disbursement check from the SWRCB), or
- Option 2 – Apply for an Interim Financing Revolving Line of Credit for gap/interim financing for capital expenditures as approved by the granting authorities, or
- Option 3 – Rely on District reserves to pay the contractor more quickly until the SRF reimbursement comes through.

District Manager David Zevely informed the Board that if they pushed back monthly payment to 90 days that the concern is that contractors might pull back from bidding on these projects. If the Base Bid is awarded then the recommendation for a Line of Credit is \$1,000,000.00 but if the Base Bid plus Additive Alternates are both awarded then the recommended amount goes up to \$1,500,000.00. Director Britta Rogers recommended that the District get a Line of Credit and have repayment to the contractor to be 30 to 45 days after invoiced.

**4. Review and Approve Resolution 2022-01 Authorizing Opening of a CoBank Interim Financing Revolving Line of Credit for gap/Interim Financing for Capital Expenditures For the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project Phase 2:** District Manager David Zevely informed the Board that CoBank has not returned our phone calls so we do not have enough information to move forward with this Resolution and would like to have this tabled until we get more information. Director Rogers made a motion to table Approving Resolution 2022-01 Authorizing Opening

of a CoBank Interim Financing Revolving Line of Credit for Gap/Interim Financing for Capital Expenditures For the Wastewater Treatment Plant Improvement Project and Collection System Improvement Project Phase 2. Director Barry seconded the motion.

**ROLL CALL: HAMLIN - AYE, ROGERS-AYE, BARRY-AYE, CLARK-AYE.**

**ABSENT: RYNESS.**

**TABLED**

5. **Consider Authorizing the Purchase of a Flow Meter:** District Manager David Zevely informed the Board that the Flow Meter at the Wastewater Treatment Plant is not working and has not been working for several years. They are making arrangements to try to fix the Flow Meter but if it does not work then he would like to purchase a new one. He received three quotes for different Flow Meters and recommended the District purchase the Alsonic portable flow meter with a single set of clamp-on type sensors for both water and wastewater applications. It is the most costly but the advantage is that it is not stationary and they would be able to utilize it throughout the whole system. Director Barry made a motion Authorizing the Purchase of the Alsonic portable flow meter. Director Clark seconded the motion.

**AYES: HAMLIN, ROGERS, BARRY, CLARK.**

**ABSENT: RYNESS.**

**CARRIED**

6. **Review 2022 Tentative Meeting Schedule:** Administrative Assistant Stephanie McQuade went over the 2022 Tentative Meeting Schedule for the Regular Board Meetings all Standing Committee Meetings and answered questions.
7. **Review 2021 Reimbursement Report:** The Board reviewed the 2021 Reimbursement Report.
8. **Review Future Agenda Items and Summarize Board Direction:** Line of Credit, Special Meeting Scheduled for January 27<sup>th</sup>, 2022 at 6:30 p.m.
9. **Adjournment:** Director Rogers made a motion for adjournment. Director Barry seconded the motion. The meeting was adjourned at 7:13 p.m.

**AYES: HAMLIN, ROGERS, BARRY, CLARK.**

**ABSENT: RYNESS.**

**CARRIED**

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CHAIRPERSON

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BOARD SECRETARY