

**Burney Water District
Board of Director's Regular Meeting
November 21st, 2019**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Fred Ryness and District Manager Willie Rodriguez.

ABSENT: Directors Roger Borkey and Ellen Songer.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:38 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the October 23rd, 2019 Finance Standing Committee Meeting. (Original to be signed at meeting)

3B. Approval of Minutes of the October 23rd, 2019 Regular Meeting. (Original to be signed at meeting)

3C. Approval of Minutes of the October 30th, 2019 Personnel and Policies Standing Committee Meeting. (Original to be signed at meeting)

3D. Financial Reports for the Month Ending October 31st, 2019.

Director Ryness made a motion to Approve the Consent Calendar. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS.

ABSENT: BORKEY, SONGER.

CARRIED

BUSINESS:

- 4. Review Caltrans Agreement for the Adjustment of Manhole and Valve Covers:** District Manager Willie Rodriguez summarized the Caltrans Agreement for the Adjustment of Manhole and Valve Covers on HWY 299E. Caltrans have asked us to provide the locations of all Manholes and Valve Covers so when they do construction they will be able to make the necessary adjustments as needed at no cost to the District.
- 5. Review Reserves Balance Sheet:** District Manager Willie Rodriguez summarized the Reserves Balance Sheet and answered questions. He reported that at the Finance Standing Committee Meetings they have discussed moving the accounts from the County and into a different account that has better interest rates.
- 6. Approve Used Equipment Purchase and Delivery – 2014 CAT 430F 4WD Backhoe**

Loaders, Not to Exceed \$65,100.75: District Manager Willie Rodriguez discussed the current equipment we have and explained that we would like to get another 4WD Backhoe to replace the 2WD Backhoe. He would like to take money out of equipment reserves account to purchase the Backhoe. His only concern is that we have been having issues with the Main Lift Station generator and it is so old that it may be cheaper to purchase a new one rather than repair the current one because of its age. Before he decides to purchase the backhoe, he will check the cost of either the repair or replacement of the Main Lift Station generator. He would like to Board to go ahead and approve the purchase even with the Main Lift Station generator issues and if the project is to costly then he will not go ahead with the purchase of the Backhoe. Director Ryness made a motion to approve the Used Equipment Purchase and Delivery – 2014 4WD Backhoe Loaders, Not to Exceed \$65,100.75. Motion died for lack of second. Director Ryness made a motion to approve the Used Equipment Purchase and Delivery – 2014 430F 4WD Backhoe Loaders, Not to Exceed \$65,100.75. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS.

ABSENT: BORKEY, SONGER.

CARRIED

7. **Authorization of Signing Payroll Checks in Advance due to Holiday Schedule:** District Manager Willie Rodriguez informed the Board that we will have to cut payroll checks early due to the holiday. Director Ryness made a motion to authorize signing payroll checks in Advance due to Holiday Schedule. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, RYNESS.

ABSENT: BORKEY, SONGER.

CARRIED

REPORTS:

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported that he attended a CSDA Meeting and Personnel and Policies Standing Committee Meeting. Director Rogers reported that they have been working through policies in the Personnel and Policies Standing Committee Meeting from earlier this month.
10. **Pool Manager's Report / Friends of the Pool Committee Report:** None.
11. **District Manager's Report:** Willie reported on the following items:
- Met with the Personnel and Policies Standing Committee Meeting and are working on section 1000 of the CSDA Sample Policy Handbook.
 - Had a major sewer plug and had to replace some pipe due to root intrusion in the main and in a lateral. Had to do it in smaller sections because we had several laterals coming into the Sewer Main. The sewer plug took two days to complete. Damaged Frontier lines, let them know and are going to cut the trench for them to replace the line; there is a possibility that we will receive a bill for the damage we did. Due to the sewer plug, meter reading was pushed back further in the month than normal.
 - There has been a lot of movement happening on our sewer grants. We have Collection Systems Project which is to replace sewer lines in town and the Treatment Plant Construction grant which would be used to upgrade our facility. They are almost ready to move forward on funding which means we will be able to go out to bid next year.
 - Been working on planning for Well 9 construction at Washburn-Bue Park, did the

paperwork with PACE for the and will have a preliminary meeting with the Engineer from State Water Resources Control Board who will be project manager for that grant. Mike did some work to expose the pipe at Washburn-Bue Park. PACE will be coming out to do a survey soon and PG&E will come out to consult on power. Haven't heard anything regarding the Storage Tank Project that we proposed.

12. **Adjourn to Closed Session:** Adjourned at 7:24.
Closed Session Per Section 54956.8 – Conference with Real Property Negotiators.
Property: Pool Property, 37461 Bailey Ave., Burney, CA 96013.
Agency Negotiator: Willie Rodriguez
Negotiating Party: Shasta County Head Start Child Development, INC.
Under Negotiation: Price and Terms of Payment.
13. **Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation**
Title: Sibert v Burney Water District
14. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**
Agency Negotiators: Willie Rodriguez, Britta Rogers and Fred Ryness.
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185.
15. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 7:57 p.m. No reportable actions were taken.
16. **Review Future Agenda Items and Summarize Board Direction:** None.
17. **Adjournment:** Director Ryness made a motion for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 7:58 p.m.

AYES: HAMLIN, ROGERS, RYNESS.
ABSENT: BORKEY, SONGER.

CARRIED

CHAIRPERSON

BOARD SECRETARY