MINUTES – BURNEY WATER DISTRICT
Board of Director's Regular Meeting
October 22, 2026 – 6:30 p.m.

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, David Barry, and Rodney Armstrong.

ABSENT: Directors Britta Rogers and Fred Ryness.

STAFF: District Manager David Zevely and Executive Assistant / Recreation Manager Stephanie McQuade.

CALL TO ORDER: President David Barry called the Regular Meeting to order at 6:30 p.m.

2. PUBLIC SPEAKERS:

None.

3. Consent Calendar:

3A. Approve the Minutes of the September 16, 2026, Finance Standing Committee Meeting.

3B. Approve the Minutes of the September 17, 2026, Regular Board Meeting.

3C. Financial Report for the Month Ending August 31, 2026.

Director Armstrong made a motion to approve the Consent Calendar. Director Hamlin seconded the motion.

AYES: HAMLIN, BARRY, ARMSTRONG.
ABSENT: ROGERS, RYNESS. **CARRIED**

BUSINESS:

4. Presentation for Laurie McCollum Regarding Grant Application for Septic to Sewer for Johnson Park: District Manager David Zevely informed the Board that Laurie McCollum with PACE Engineering will not be presenting at the meeting because there currently is not any grant funding available for Septic-to-Sewer projects. Once grant funding becomes available this item will be brought back to the Board.

5. Discuss Shasta LAFCO Special District Representative Nominees: District Manager David Zevely informed the Board that there is one seat available to serve as the Regular Special District Member for LAFCO, the two nominees are Brian Harris with District Affiliation to Burney Fire Protection District and Ronnean Lund with District Affiliation to Anderson-Cottonwood Irrigation District.

6. **Consider Nominating a Candidate for Regular Special District Member for Shasta LAFCO Special District Representative:** Director Armstong nominated Brian Harris for Regular Special District Member for Shasta LAFCO Special District Representative. Director Hamlin seconded the motion.

AYES: HAMLIN, BARRY, ARMSTRONG.
ABSENT: ROGERS, RYNESS. **CARRIED**

7. **Review and Approve Resolution 2026-09 A Resolution of the Board of Directors of the Burney Water District Approving the Application for Washburn-Bue Park Revitalization Project:** Executive Assistant / Recreation Manager Stephaie McQuade informed the Board that grant funding is available for Parks. The District will be reapplying for Washburn-Bue Park and Lisa Barry, a Community Organizer with Shasta County Health and Human Services, is partnering with the Burney Water District to promote Community Involvement by holding several Community Meetings and conducting online surveys to determine features the Community would like to have at the Park. Director Hamlin made a motion to Approve Resolution 2026-09 A Resolution of the Board of Directors of the Burney Water District Approving the Application for Washburn-Bue Park Revitalization Project. Director Armstrong seconded the motion.

ROLL CALL: HAMLIN, BARRY, ARMSTRONG.
ABSENT: ROGERS, RYNESS. **CARRIED**

8. **Discuss Opening a Tri Counties Bank Credit Card:** District Manager David Zevely informed the Board that the Districts current Credit Card is out of Omaha Nebraska, and he believes it will be beneficial to have a credit card through our local Tri Counties bank where the District Banks.

9. **Review and Approve Resolution 2026-10 Authorizing the Establishment of a Credit Card Account through Tri Counties Bank:** Director Armstrong made a motion to Approve Resolution 2026-10 Authorizing the Establishment of a Credit Card Account through Tri Counties Bank. Director Hamlin seconded the motion.

ROLL CALL: HAMLIN, BARRY, ARMSTRONG.
ABSENT: ROGERS, RYNESS. **CARRIED**

10. **Financial Report for the Month Ending September 30, 2026:** District Manager David Zevely summarized the Financial Reports for the month ending September 30, 2026, and answered questions.

11. **Review Reserves Account Balances for the month ending September 30, 2026:** The Board reviewed and discussed the Reserves Account Balance for the month ending September 30, 2026.

12. **Review Tri Counties Bank Line of Credit Balance for the month ending September 30, 2026:** District Manager David Zevely informed the Board that the District is currently using $1,153,805.02 of the Line of Credit for the Water System Improvement Project. Have utilized those funds to pay 5 invoices for the Water System Improvement Project. The District will pay it down once the District receives reimbursement from the State.

13. **Review and Approve District Newsletter for Third Quarter 2026:** District Manager David Zevely recommended to table this item until next month.

REPORTS:

14. **Presidents Report:** Board President, David Barry, informed the Board that he will be attending and In-Person Workshop through CSDA: SB 827 Required Training - Navigating Governance and Finance in Special District. The workshop will be in Redding on October 27, 2026, at the McConnell Foundation Lema Ranch.

15. **Director Reports / Committee Reports:** None.

16. **Executive Assistant / Recreation Manager:** Stephanie McQuade reported on the following items:

- Lisa Barry has been organizing several Community Meetings regarding Washburn-Bue Park to get input from the Community. The next one will be held at the Burney Water District Office on Wednesday, October 28, 2026, at 6:00 p.m.
- The Civic Park Improvement Project will be going out to be re-bid in November.

17. **District Manager's Report:** David Zevely reported on the following items:

- District Field Staff have been working on several water leak repairs.
- Worked with Pit River Tribe to remove old water service lines and install a new service.
- Completed Hydrant flushing for the entire District.
- Several USA's due to the installation of the new fiber lines for Frontier.
- Have completed testing all Backflows within the system, 3 failed and are needing repairs.
- Will be attending a Collection System Training in November with Gavin Darst.
- Two Field Staff have scheduled their Distribution 3 Exam for November 16, 2026.
- The Water Regulator came out for a tour of the Water System.

18. **Review Future Agenda Items and Summarize Board Direction**: Items discussed for the next meeting were FY26/27 Budget Adjustments and District Newsletter. Next Regular Meeting scheduled for Thursday, November 19, 2026, at 6:30 p.m.

19. **Adjournment:** Director Hamlin moved for adjournment. Director Armstrong seconded the motion. The meeting was adjourned at 7:35 p.m.

AYES: HAMLIN, BARRY, ARMSTRONG.
ABSENT: ROGERS, RYNESS. **CARRIED**

CHAIRPERSON BOARD SECRETARY