

**Burney Water District  
Board of Director's Regular Meeting  
April 21<sup>st</sup>, 2016**

**ITEM**

**1. CALL TO ORDER AND ROLL CALL**

**PRESENT:** Directors Jim Hamlin, Britta Rogers, Fred Ryness, District Manager Willie Rodriguez.

**ABSENT:** Director Roger Borkey, Tanya Taylor.

**CALL TO ORDER:** President Jim Hamlin called the Regular Meeting to order at 6:34 p.m.

**2. PUBLIC SPEAKERS:**

None.

**3. CONSENT CALENDAR:**

**3A. Approval of the Finance Standing Committee Meeting of March 16<sup>th</sup>, 2016.**

**3B. Approval of Minutes of the Regular Meeting of March 17<sup>th</sup>, 2016.  
(Original to be signed at meeting)**

**3C. Financial Reports of the Month Ending March 31<sup>st</sup>, 2016.**

Director Ryness moved for approval of the Consent Calendar. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

**BUSINESS:**

**4. Pool Oversight Committee Chairperson – Annual Report and Fee Recommendation:** District Manager Willie Rodriguez reported the discussions that the Swimming Pool Oversight Committee had about the pool finances and reported that the committee will attend the May meeting to recommend that the pool fee go up a \$1 from \$5 to \$6. They will also begin having annual meetings to discuss the finances.

**5. Consider Request for District Manager Training, Travel in District Vehicle, Reimbursement for Lodging from June 12 - 14, 2016 CSDA General Manager Leadership Summit, North Lake Tahoe:** District Manager Willie Rodriguez summarized what the training entails. He reported that he has applied for a scholarship for this training but has not yet heard back. If he does receive the scholarship it will just cost the District the lodging expense. Director Ryness moved to approve District Manager Training, Travel, Travel in District Vehicle, Reimbursement for Lodging from June 12 -14, 2016 CSDA General Manager Leadership Summit, North Lake Tahoe. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

6. **Discuss Timeline and Determine Funding Source for Booster Station Upgrade Project - USDA Rural Development Loan Versus Drinking Water State Revolving Fund Loan:** District Manager Willie Rodriguez met with PACE Engineering to discuss a planning grant that we are applying for on the water side. They contacted Mike Colbert from USDA, who we were going through to get our financing from for the Booster Station Upgrade Project. We put the project on hold because of the possibility of receiving the Planning Grant but talking with Mike we learned that we are not yet eligible for the USDA grant because our rates are not at 1.5% of the median household income or we would have qualified for it. He informed us that the interest rate on their loans have changed from around 4% to 2.25% interest. With the USDA funding, we could get through the steps that need to be completed and PACE estimates the project should be complete by June 2017. If we wait for the planning grant money, it is possible that it could take up to four years before we could start the construction for the project and we would have to change some of our engineered plans to meet their standards. District Manager Willie Rodriguez recommends that we go with the USDA Loan for the Booster Station Upgrade Project and if we receive grant money from the planning grant that we put that towards other projects that need to be completed on the water side. Director Ryness would like to table this item until Willie talks to Fruit Growers about the Well at Covanta to see if the District could purchase or take the Well over so we won't have to drill a new one in the future. District Manager Willie Rodriguez recommends that we do not table this item and start working on this project so that we can meet this timeline and look at other projects if we do get the planning grant on the water side. Director Ryness moved to go with District Manager Willie Rodriguez's recommendation to get funding from USDA Rural Development Loan for the Booster Station Upgrade Project instead of the Drinking Water State Revolving Fund. Director Rogers seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

7. **Consider Awarding the Bid for the Wastewater Collection System CCTV Inspection Project to National Plant Services, Inc.:** District Manager Willie Rodriguez had PACE Engineering create a bid document to have our sewer collection system cleaned and camera down the sewer mains and laterals and take pictures of the condition of the line to see where our problem areas are. This work is being paid for with the half a million dollars we received from the planning grant on the sewer side. It was put out to notice and we received two bids, the lowest bid at \$253,176.00 which was received from National Plant Services. PACE found there proposal to be acceptable and they recommend that we award the bid to National Plant Services, Inc. Director Ryness Recommended that we Award the Bid for the Wastewater Collection System CCTV Inspection Project to Nation Plant Services, Inc. Director Hamlin seconded the motion.

**AYES: HAMLIN, ROGERS, RYNESS.**

**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

**REPORTS:**

8. **Presidents Report:** None.
9. **Director Reports / Committee Reports:** Director Ryness reported that he attended the CSDA Board meeting in Sacramento on Friday, April 15<sup>th</sup>. He reported that they were discussing

changing the name from Special Districts to “something” Service Districts, Director Ryness was opposed to that and they decided to keep the name Special Districts. They are going to try to get involved with the local schools to teach the kids about Special Districts, he has a meeting with the school Superintendent to discuss this.

10. **Pool Manager’s Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she received a letter from the Burney Regional Community Fund and they were not awarded the \$7,500.00 for solar for the pool facility but is waiting to hear back from McConnell and Redding Rancheria. She wrote a letter on behalf of the Friends of the Pool to Laborers Local 185 requesting a donation of \$1,000.00 for scholarships for swim lessons for the people in our community who cannot afford to enroll their kids in those classes. Has received 15 applications for the positions of Lifeguard and WSI for the pool, 7 of them are returners and they will hire 3 or 4 more for the 2016 season. May possibly have a Lifeguard Training at our facility but if we do not have enough participants they will have to go to the Redding Aquatic Center to receive training there. She will be meeting with Friends of the Pool next Tuesday April 26, 2016 to discuss and plan the opening day for the pool. She will be going to the Redding Aquatic Center to recertify her Lifeguarding/CPR/First Aid/AED Certificate on April 30<sup>th</sup> and May 1<sup>st</sup>. We are going to have Don Johnson redo the plumbing and install a new water heater and showers at the pool facility. She is trying to contact Hat Creek Construction to see if they can come seal our parking lot, put new blacktop on, and paint new lines. The pool will be ready by May 11<sup>th</sup> and will be have the High School P.E. Classes coming over from May 16<sup>th</sup> to the 29<sup>th</sup> and then the first week in June Fall River and Burney Elementary will be coming for their end of the year parties. We also will be hosting the 8<sup>th</sup> grade promotion party along with sober grad. Opening day will be on Sunday June 5<sup>th</sup> this year from 1-4, regular season will start on June 6<sup>th</sup>. This year we will be starting a Jr. Lifeguarding program at our facility and we will now be having Night Swim every Wednesday night instead of every other week because our participation has really picked up.
11. **District Manager’s Report:** Willie reported on the following items:
- Had 3 fleet vehicles come in and had one here on Wednesday. Staff inspected it and towed some of our equipment to make sure that they will be efficient for us. The field crew is very excited, we are about a week or two away from getting our lights and radios installed and then going to Sign-A-Rama to get our logos on our vehicles. In the next 3-4 weeks we will be getting our new vehicles. Then we will be getting a bid list together to get rid of our excess stuff to take to the May meeting to get it approved.
  - He and the Field Superintendent Mike Skelly will be doing a tour of the Shasta Lake City Wastewater Facility.
  - Steve Watson who is our regulator for the Drinking Water from the State performed an inspection on our Facility. He only wanted to see a few minor improvements, so we should be receiving a pretty good write up that we hope to have before the May meeting.
  - Our Field Superintendent Mike Skelly will be attending the CRWA Training in South Lake Tahoe this year and we are going to send our water with him to enter it in the Best Water of the West contest. We entered it in the contest last year but didn’t get placed so we are hoping for better luck this year.
  - He will be doing the paperwork to get over to the GM Summit.
  - If anyone is interested in attending the Special District Leadership Academy in July he needs to know so he can get them signed up before the deadline.
12. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators:** Board decided not to go into closed session.

**Agency Negotiators: Willie Rodriguez, Tanya Taylor, Jim Hamlin, Fred Ryness**  
**Employee Organization: Burney Classified Employees Association (BCEA) & Laborers**  
**Local 185**

- 13. Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:**
- 14. Review Future Agenda Items and Summarize Board Direction:** Online Bill Pay, Ability to take Debit and Credit Payments, Follow up with Director Ryness for Legislative Days, Customers Parking in our Parking Lot when the Office is Closed on Weekends, Public Hearing for Pool Fees, Additional Field Staff.
- 15. Adjournment:** Director Ryness moved for adjournment. Director Rogers seconded the motion. The meeting was adjourned at 8:14 p.m.

**AYES: HAMLIN, ROGERS, RYNESS.**  
**ABSENT: BORKEY, TAYLOR.**

**CARRIED**

  
CHAIRPERSON

  
BOARD SECRETARY