

To: Burney Water District Board of Directors  
From: David Zevely, District Manager  
Date: December 7, 2022  
Subject: District Manager's Report, Summary of Activities from November 10, 2022 to December 5, 2022

## November

- The District received a request from the SWRCB for a Solids Management and Storage Work Plan. This plan is required under the current wastewater treatment plant permit. PACE Engineering drafted the Plan and District Staff reviewed the Plan. The District submitted the final draft of the Plan to the SWRCB and received a response from the SWRCB.
- RTA Construction continues to work on the wastewater collection system and the wastewater treatment plant improvement projects.
- Staff cleared grit from a check valve and plug valve that is used for the standby trash pump. After the grit was cleared from the pumping line manifold, staff operated the trash pump.
- Submitted October 2022 drinking water monthly report to SWRCB staff for review.
- Submitted October 2022 wastewater report to SWRCB staff for review.

### Water Meter Replacement Project

Whitehawk Construction has been working to complete the project's punch list items. The remaining items could be completed by the end of the year, weather and other factors permitting. Due to hardware and equipment supply chain delays, the District requested the project's work completion date be extended six months from December 31, 2022 to June 30, 2023, and the final disbursement request due date be extended six months from January 10, 2022, to July 10, 2023. The extension was approved.

## December

- Reported Three sanitary sewer overflows for October. The sewer spills were reported and certified on the CIWQS database.
- District staff worked with Bullert Electrical to change the pumping strategy at the Main Lift Station. This update should reduce Hi-water level call outs at the station.
- District staff applied for a Water Infrastructure Grant Program through Shasta County. The District applied for the maximum amount of \$185,188.00. Staff requested the grant for replacing approximately 100 conventional meters with radio-read meters.
- The District received several grant reimbursements for the wastewater projects. The reimbursement money was applied to the CoBank line of credit and PACE Engineering invoices.

## Field Operations

- Non-managerial staff completed a required biennial sexual harassment course. This was an online training provided by CSDA

- Field staff collaborated with RTA Construction to replace a section of collection system pipe on Park Avenue; Staff turned off and monitored Bartel Lift Station during the pipe replacement project. This was part of the Collection System Improvement Project.
- Field staff marked underground service alerts throughout the month
- Field staff shut down a water line on Superior Avenue, so Whitehawk could replace leaking curb stops at several residences on the block. This is part of the meter replacement project.
- Field staff operated the Main Lift Station standby trash pump and had to remove grit from a check valve before operating the trash pump.

### Service Requests and Call Outs

In November, during business hours, staff responded to the following number of water and sewer service requests:

- 5 water turn on requests
- 11 water turn off requests
- 43 meter re-reads and final reads (moving)
- 2 Sewer service request (backups on either customer or District side)
- 6 water maintenance requests (leaky valves, broken lines, pressure checks)
- No water meter replacement- related tags

In October, staff responded to 9 after-hour calls for the following:

- Hi-level alarm at the main lift station (4 call outs).
- PGE needed to confirm no water sewer utilities conflict before augering to install a utility pole.
- A water shutoff request.
- A water turn on request
- A sewer backup.
- A water leak.