

**Burney Water District
Board of Director's Regular Meeting
October 25th, 2018**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, and Fred Ryness.

ABSENT: Director Tanya Taylor and District Manager Willie Rodriguez.

CALL TO ORDER: President Fred Ryness called the Regular Meeting to order at 6:33 p.m.

2. PUBLIC SPEAKERS:

None.

3. CONSENT CALENDAR:

3A. Approval of Minutes of the Finance Standing Committee Meeting of September 19th, 2018. (Original to be signed at meeting)

3B. Approval of Minutes of the Regular Meeting of September 20th, 2018. (Original to be signed at meeting)

3C. Approval of Minutes of the Planning, Standards and Ordinances Standing Committee Meeting of October 10th, 2018. (Original to be signed at meeting)

3D. Financial Reports for the Month Ending August 31st, 2018.

3E. Financial Reports for the Month Ending September 30th, 2018.

Director Hamlin made a motion to Approve the Consent Calendar. Director Borkey seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

BUSINESS:

4. Presentation of Burney Water District FY 1617 Third-Party Financial Audit – Singleton Auman: Clay Singleton was unable to present the Burney Water District FY 1617 Third-Party Financial Audit. The presentation will be scheduled for the next regular meeting.

5. Authorize Transfer of Funds of \$37,450.00 from Reserves Account #495 Water Swim Pool Admin to Tri Counties Bank for Payment of the Pool Solar Project: Director Borkey made a motion to transfer funds of \$37,450.00 from reserves account #495 water swim pool admin to Tri Counties Bank for payment of the pool solar project. Director Rogers seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE.

ABSENT: TAYLOR.

CARRIED

6. **Authorize Transfer of Funds and Closure of Accounts of Reserves Account #489 Water Sewer Cap Imp Admin of \$171.03 and Reserves Account #496 Water Cap Imp Admin of \$153.89 to Tri Counties Bank Capital Improvements Account and any Residual Interest be Posted to Reserves Account #493 Water Sewer Reserves Admin:** Director Hamlin made a motion to transfer funds and for the closure of accounts of reserves account #489 water sewer cap imp admin of \$171.03 and reserves account #496 water cap imp admin of \$153.89 to Tri Counties Bank Capital Improvements Account and any residual interest be posted to reserves account #493 water sewer reserves admin. Director Borkey seconded the motion.

ROLL CALL: HAMLIN-AYE, ROGERS-AYE, BORKEY-AYE, RYNESS-AYE.

ABSENT: TAYLOR.

CARRIED

7. **Discuss Progress on Washburn-Bue Park:** Director Hamlin reported that the Word of Life Church organized a community clean-up day at Washburn-Bue Park in September and had a good turnout of volunteers. They plan on organizing one every year in the Spring and Fall. He also reported that the Soroptimist group is trying to raise funds to be donated to the park for future maintenance and repair. There will be a meeting to discuss parks on November 1st from 1:30 to 3:00 p.m. at the Tri Counties Community Center scheduled by Lisa Berry.
8. **Discuss Progress on Online Bill Pay and Credit Card Transactions:** Office Clerk II, Amanda Rogers, has been working on setting up Credit and Debit Transactions along with Online bill pay which will hopefully be up and available to the public by December 2018. In November she will be testing out the online bill pay and the credit and debit transactions to see how they function and would like to invite the board to test these features out if interested.
9. **Determine if the December 20th, 2018 Regular Meeting should be Rescheduled for December 13th, 2018 at 6:30 p.m.:** Director Borkey will not be able to attend a meeting on December 13th, 2018. Director Rogers made a motion to reschedule the December 20th, 2018 Regular Meeting to December 13th, 2018 at 6:30 p.m. Director Hamlin seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS.

ABSENT: TAYLOR.

CARRIED

REPORTS:

10. **Presidents Report:** Director Ryness reported that he will be heading down to Sacramento for a CSDA committee meeting on November 1st.
11. **Director Reports / Committee Reports:** None.
12. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she is still working on getting the shade structures that she received a grant from the Burney Regional Fund to purchase. She has been working with PACE Engineering and Shasta County Building Department to ensure that everything is done correctly. The shade structures will be up before next pool season.

13. **District Manager’s Report:** Willies written report was handed out to all board members on the following items:
- He has been working with a CSDA consultant and a Honey Lake RCD on a North State safety training seminar to help smaller districts create Standard Operating Procedures for safety critical functions.
 - He has been working with our Field Superintendent, Mike Skelly, on an altitude valve issue at the Timber Drive Tank that is keeping it from filling completely.
14. **Adjourn to Closed Session: Director** Rogers made a motion to table items 14, 15 and 16 until next meeting. Director Hamlin seconded the motion.
Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation
Title: Sibert v Burney Water District
15. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**
Agency Negotiators: Willie Rodriguez, Britta Rogers and Fred Ryness.
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185.
16. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:**
17. **Review Future Agenda Items and Summarize Board Direction:** Presentation of Burney Water District FY 1617 Third-Party Financial Audit.
18. **Adjournment:** Director Rogers made a motion for adjournment. Director Hamlin seconded the motion. The meeting was adjourned at 6:58 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, TAYLOR.
ABSENT: TAYLOR.

CARRIED

CHAIRPERSON

BOARD SECRETARY