

Burney Water District



20222 HUDSON STREET, BURNEY, CA 96013 (530) 335-3582

RESOLUTION 2026-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BURNEY WATER DISTRICT AUTHORIZING THE ESTABLISHMENT OF A CREDIT CARD ACCOUNT THROUGH TRI COUNTIES BANK AND DESIGNATING AUTHORIZED SIGNATORIES

WHEREAS, the Burney Water District ("District") is a public special district duly organized and existing under the laws of the State of California; and

WHEREAS, the Board of Directors finds that establishing a commercial credit card program provides an efficient, cost-effective, and secure mechanism for purchasing goods and services necessary for daily District operations; and

WHEREAS, Tri Counties Bank requires an official resolution passed by the governing body to open accounts, assign credit limits, and delegate operational authority;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Burney Water District as follows:

SECTION 1. Authorization of Credit Account. The District is hereby authorized to establish and maintain a corporate credit card account with Tri Counties Bank with an aggregate maximum credit limit not to exceed \$25,000.00.

SECTION 2. Execution of Agreements. The Board President, District Manager, or their explicitly designated assignee is authorized to sign, execute, and deliver all necessary bank card agreements, applications, and legal forms required to establish the account.

SECTION 3. Program Administration. The Board designates the District Manager as the Account Administrator. The Account Administrator is authorized to request issuance of cards to specific natural-person employees, set internal individual cardholder limits, and access account balance records.

SECTION 4. Policy Compliance. All transactions executed via the credit card account must strictly conform with the District's internal Purchasing Policy, the California Brown Act, and applicable public contracting laws. No card may be used for personal or non-district related expenses.

I HEREBY CERTIFY the foregoing resolution was passed, approved, and adopted by the Board of Directors of the Burney Water District, Shasta County, California at the meeting held on the 22nd day of October 2026 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

ATTEST: _____

Board Secretary

Board President