

**Burney Water District
Board of Director's Regular Meeting
May 16th, 2019**

ITEM

1. CALL TO ORDER AND ROLL CALL

PRESENT: Directors Jim Hamlin, Britta Rogers, Roger Borkey, Fred Ryness, Ellen Songer and District Manager Willie Rodriguez.

ABSENT: None.

CALL TO ORDER: President Jim Hamlin called the Regular Meeting to order at 6:42 p.m.

2. PUBLIC SPEAKERS:

Lola Harris attended the meeting on behalf of Friends of the Pool. She informed the board that the opening pool party will be on Sunday, June 9th from 1:00 p.m. to 4:00 p.m. and invited all of the Board members to attend and help with some of the activities.

3. CONSENT CALENDAR:

- 3A. Approval of Minutes of the May 8th, 2019 Planning, Standards and Ordinances Standing Committee Meeting. (Original to be signed at meeting)**
- 3B. Approval of Minutes of the April 29th, 2019 Public Relations Standing Committee Meeting. (Original to be signed at meeting)**
- 3C. Approval of Minutes of the April 18th, 2019 Regular Meeting. (Original to be signed at meeting)**
- 3D. Approval of Minutes of the April 15th, 2019 Swimming Pool and Parks Oversight Committee Meeting. (Original to be signed at meeting)**
- 3E. Financial Reports for the Month Ending March 31st, 2019.**
- 3F. Financial Reports for the Month Ending April 30th, 2019.**

Director Ryness made a motion to Approve the Consent Calendar. Director Songer seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.

ABSENT: NONE.

CARRIED

BUSINESS:

- 4. Appoint District Manager as Real Estate Negotiator for Lease of Pool Property for Shasta County Head Start Location:** Director Ryness made a motion to Appoint Willie Rodriguez as the Real Estate Negotiator for Lease of Pool Property for Shasta County Head Start Location. Director Borkey seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

5. **Presentation by Gordon Chatham on Planned Development of New Head Start on Leased Property Owned by the Burney Water District:** Gordon Chatham from Shasta County Head Start Child Development, INC. discussed his interest in leasing property owned by Burney Water District for their new head start location. He has been working on trying to receive a grant to move the head start location closer to Burney for several years now and have been interested in the property located next to the pool. They recently have received funding for the relocation of their facility and are interested in leasing the property for at least 20 years. They are looking at putting a modular in with a play structure that will be fenced in. He brought in a site plan showing the design and where they plan to install the modular. They would like to have the project complete for the beginning of their school year starting in August of 2020.

6. **Review and Revise Fiscal Year 2018/2019 Budget:** District Manager Willie Rodriguez summarized the revisions made to the Fiscal Year 2018/2019 Budget. Director Ryness made a motion to Approve Revisions made to the Fiscal Year 2018/2019 Budget. Director Borkey seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

7. **Review and Approve Revised Preliminary Budget Fiscal Year 2019/2020:** Director Borkey made a motion to Approve Revised Preliminary Budget Fiscal Year 2019/2020. Director Rogers seconded the motion.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

8. **Review Reserves Balance Sheet:** District Manager Willie Rodriguez summarized the reserves balance sheet and reported on the interest posted. The Board directed him to look into finding accounts that provide a higher interest rates and short term interest accounts at Tri-Counties Bank.

9. **Discuss Future Meter Replacement Project:** Working with IRWMP Group out of the Upper Pit River area. We have put in an application for 2.1 million dollars for meter replacement. We have received a quote from Ferguson that is significantly less than that but is not including replacement of meter boxes and lids. We would like to do the work in house and are considering ordering some meters and start replacing some this summer so we can get an idea of how many can be replaced in a year and the cost of replacing each meter including time and materials. They should be making decisions regarding applications in June or July. If we get awarded the grant we likely wouldn't see any money to start the project until summer 2020.

REPORTS:

10. **Presidents Report:** President Jim Hamlin reported that he received a letter from SDRMA regarding his interest in serving on their board. He will be on the ballot, there are three positions and they have five applicants. He should know the results sometime in August.
11. **Director Reports / Committee Reports:** Director Fred Ryness reported that he will be

attending a CSDA meeting next week and attending Legislative Days. He spoke to one of the teachers at Burney High School and discussed putting together a presentation to the students regarding Special Districts.

12. **Pool Manager's Report / Friends of the Pool Committee Report:** Pool Manager Stephanie McQuade reported that she has been working on getting the pool facility ready. Tony Peligrino has been making repairs to the tiles in the pools and Guitons Pool came out and replaced the VGB Grates which need to be replaced every five years. She has hired 11 employees for the season. Lifeguard Training will be held at the pool facility on June 1st and 2nd. The elementary schools will be having their end of the year parties at the pool the last week of school and the pool office will be open that week. Opening day is set for Sunday, June 9th from 1 to 4 and then regular season begins on Monday June 10th.
13. **District Manager's Report:** Willie reported on the following items:
- Mike Skelly attended the CRWA Expo in Tahoe, he had a good time and attended several classes toward the renewal of his certificates.
 - Field Crew has been working on installing the water and sewer connections to the Washburn Park snack shack. Once they complete that project they will begin working on repairing the sprinkler system and checking the water pressure in all the lines. We have been accounting for all the time and materials used for the parks.
 - Singleton and Auman Finished our FY 17/18 Audit. Clay mentioned that they will be able to close the finding for the pool cash receipts since they are all numbered. Going to try to close our books sooner so we can schedule our FY 18/19 Audit.
 - WWTP running fairly normal. Should see better reduction as the temperature increases.
 - Our customers have been bringing in the protest forms but we have not received a lot of complaints.
14. **Adjourn to Closed Session:** Adjourned at 8:32
Closed Session Per Section 54956.9(a) Conference with Legal Counsel – Existing Litigation
Title: Sibert v Burney Water District
15. **Adjourn to Closed Session pursuant to Government Code Section 54957.6 – Conference with Labor Negotiators.**
Agency Negotiators: Willie Rodriguez, Britta Rogers and Fred Ryness.
Employee Organization: Burney Classified Employees Association (BCEA) & Laborers Local 185.
16. **Reconvene Open Session and Announce Any Reportable Actions Taken in Closed Session:** Meeting was Reconvened at 9:07 p.m., there were no reportable actions taken.
17. **Review Future Agenda Items and Summarize Board Direction:** Public Hearing.
18. **Adjournment:** Director Ryness made a motion for adjournment. Director Borkey seconded the motion. The meeting was adjourned at 9:26 p.m.

AYES: HAMLIN, ROGERS, BORKEY, RYNESS, SONGER.
ABSENT: NONE.

CARRIED

Jim Hamlin
CHAIRPERSON

William M. R.
BOARD SECRETARY